Building Permission Approval Process

नवा रायपुर अटल नगर

Required Documents

1. SITE PLAN
2. BUILTUP PLAN
3. SECTION AND ELEVATION
4. SUBMISSION DRAWING

* Above all drawing to be **Uploaded in DXF** format only

**Submission Drawing Layout Page Setup to be as

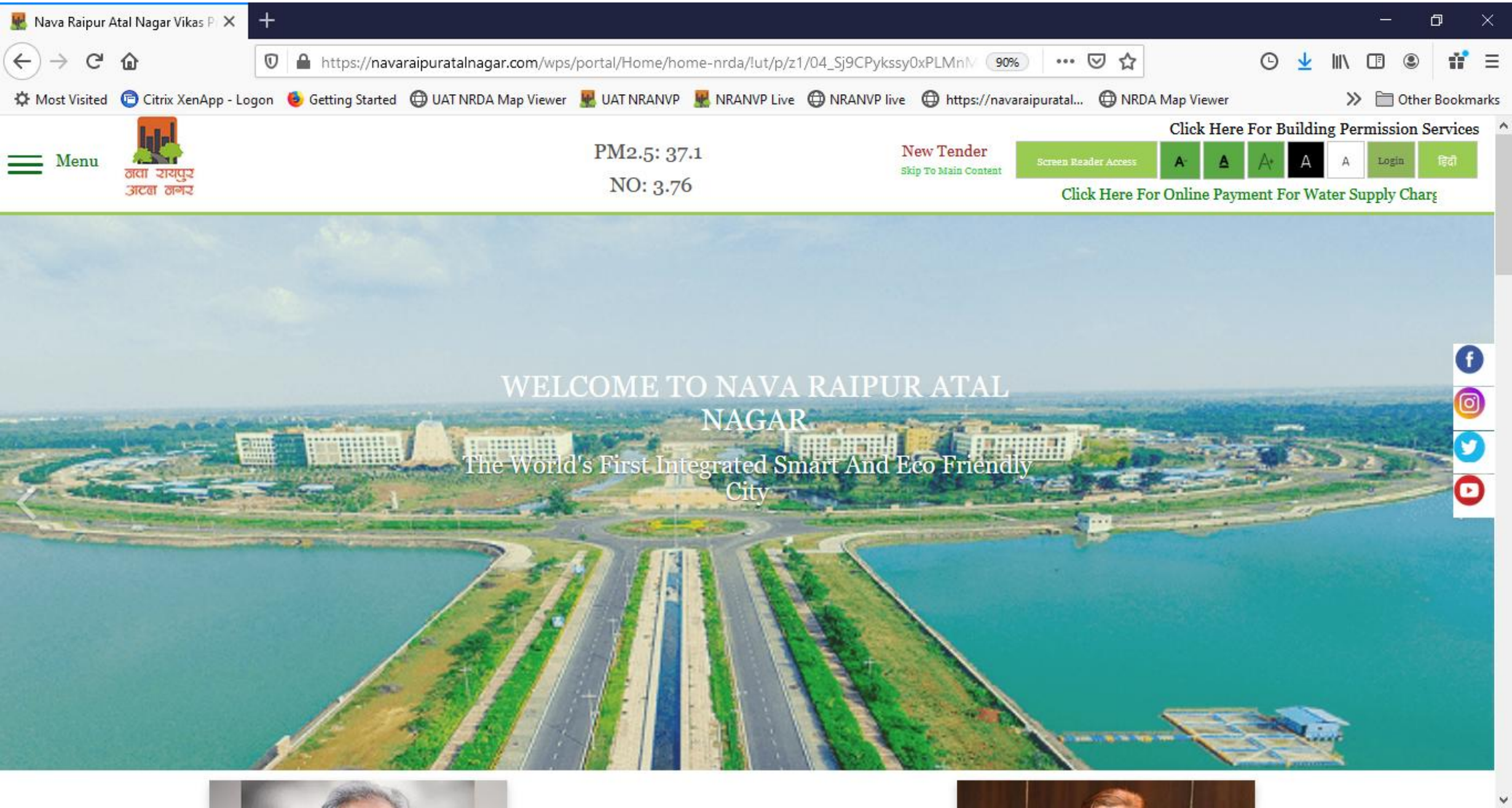
- Make Viewport in **Layout**
- What to Plot **Layout**
- Paper Size **ISO A1 (841.00 * 594.00 MM)(Landscape)**
- Scale **1:1**
- Plot Style **None**
- Submission Drawing all layer in **Black**

*** Before verification of drawing make sure the drawing should be as per **DCR modifications** and **Guidelines for Preparation of Drawing**

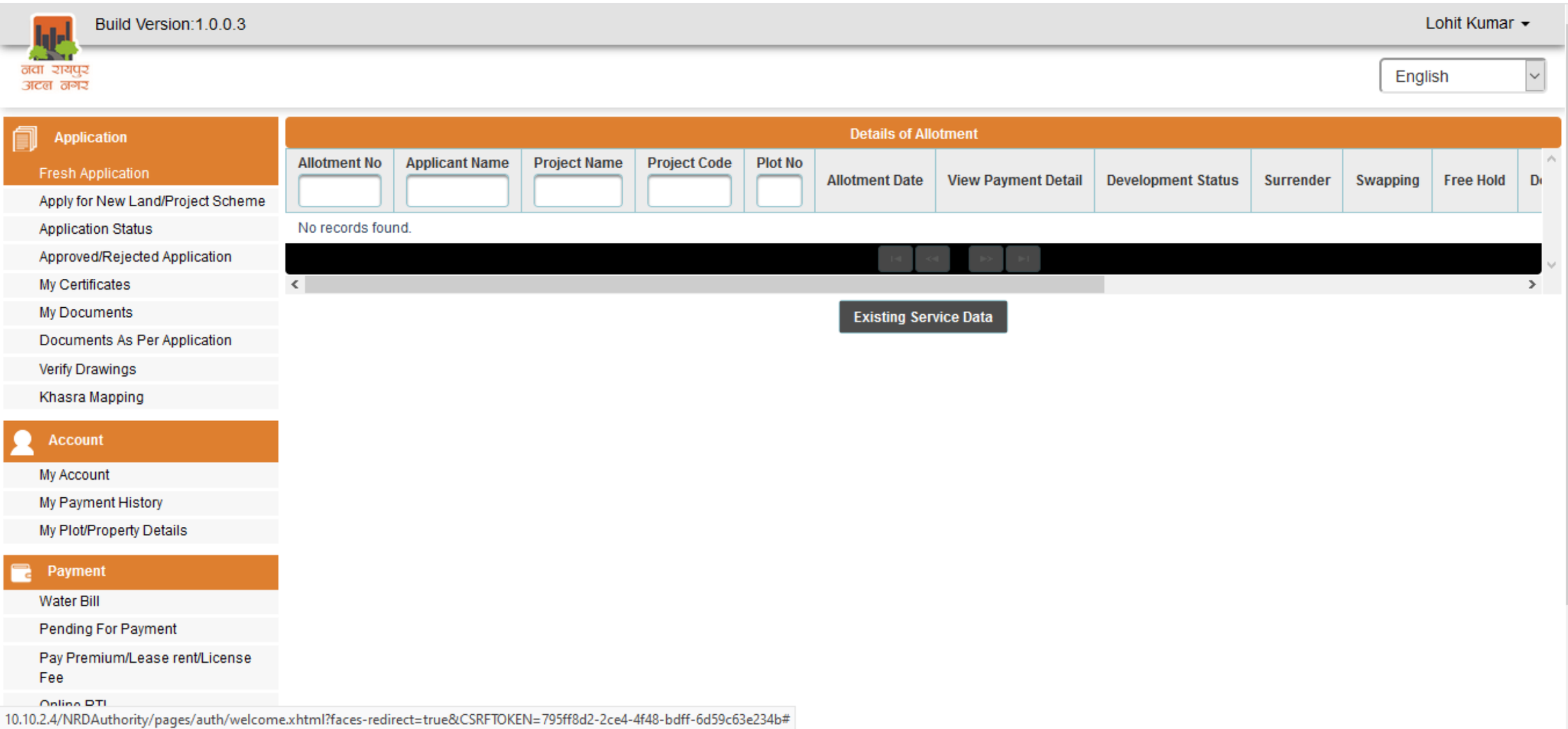
5. Documents required to Upload

Go to website : navaraipuratalnagar.com

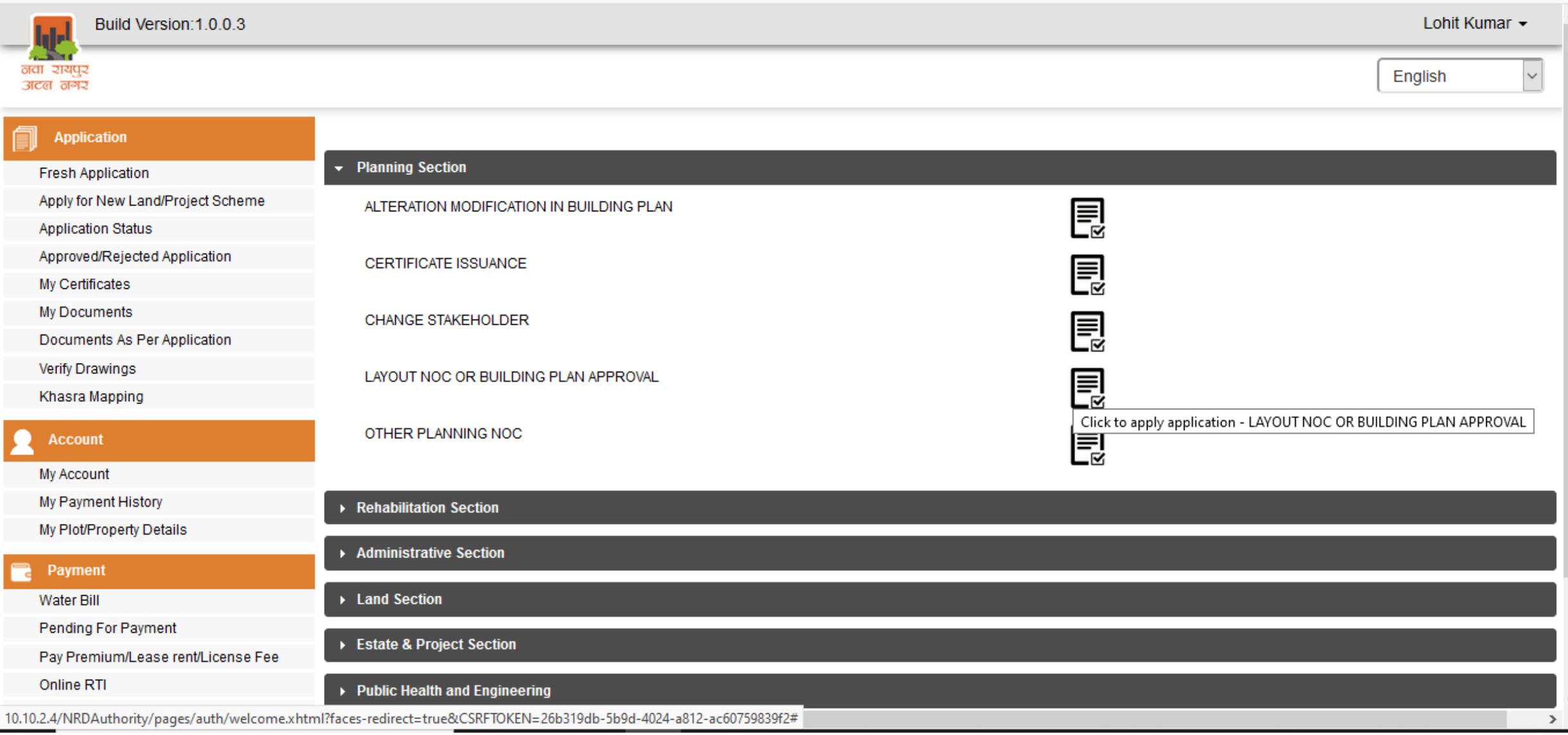
Click on Login



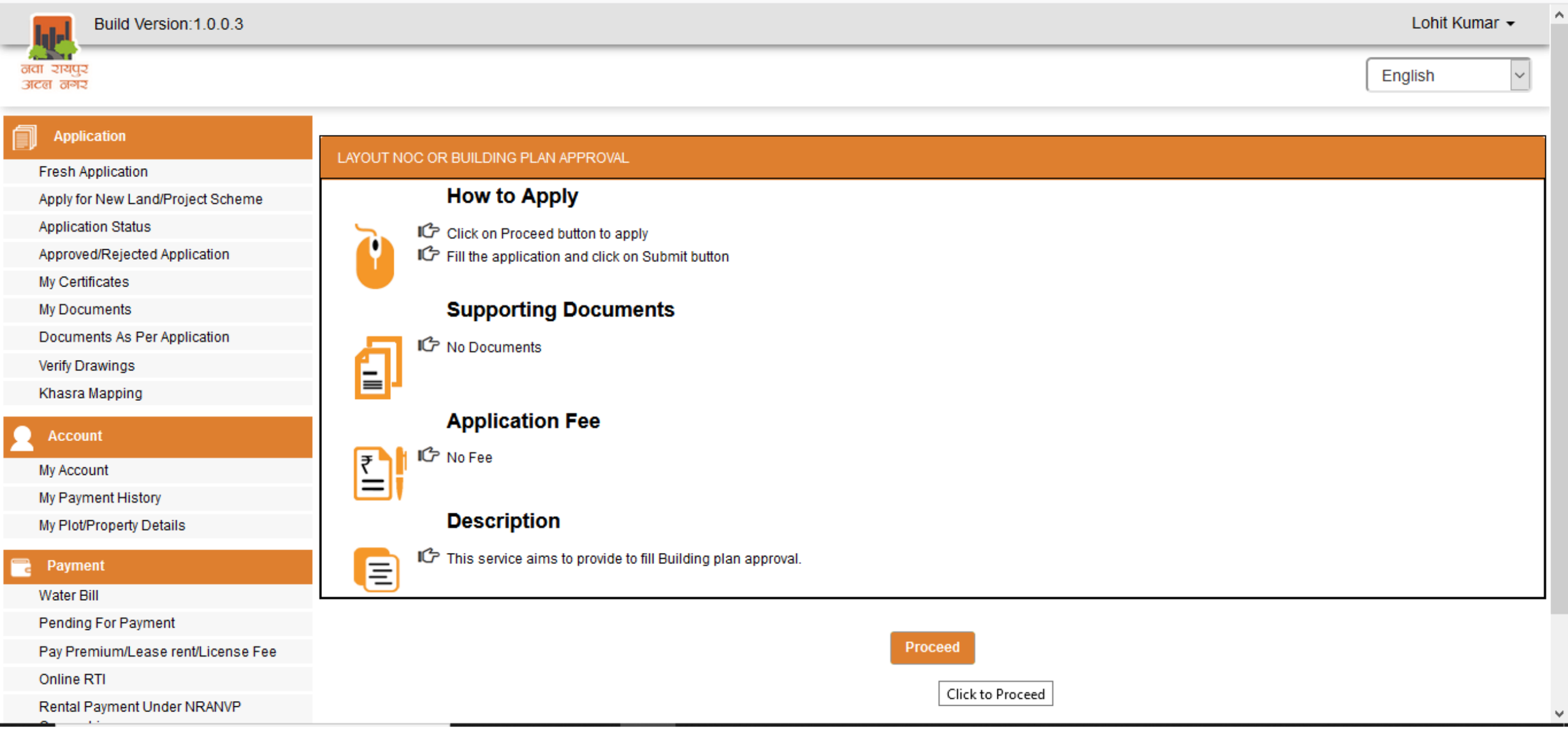
- Click on: Login to your NRANVP Registered Account
- Click on Fresh Application



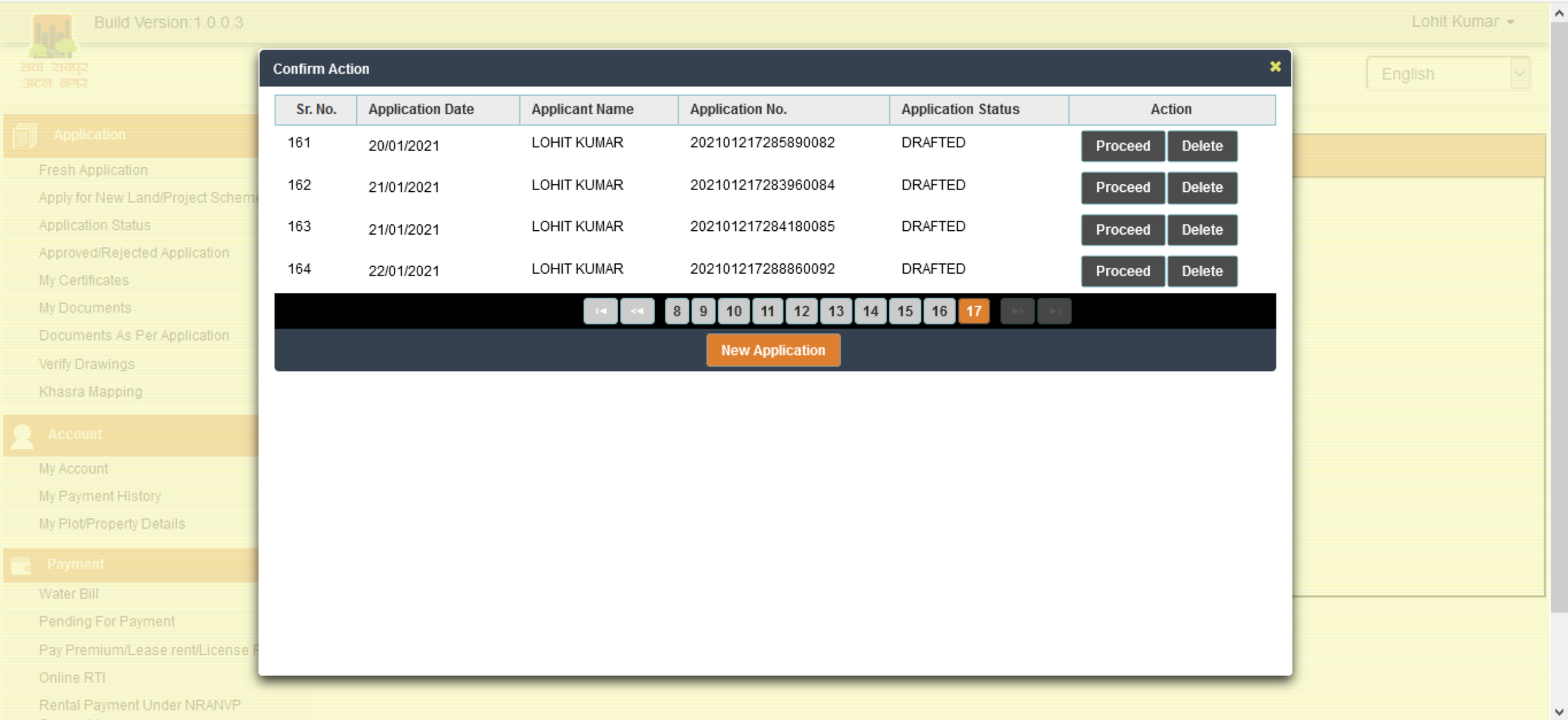
•Click on **LAYOUT NOC OR BUILDING PLAN APPROVAL** for fresh Application



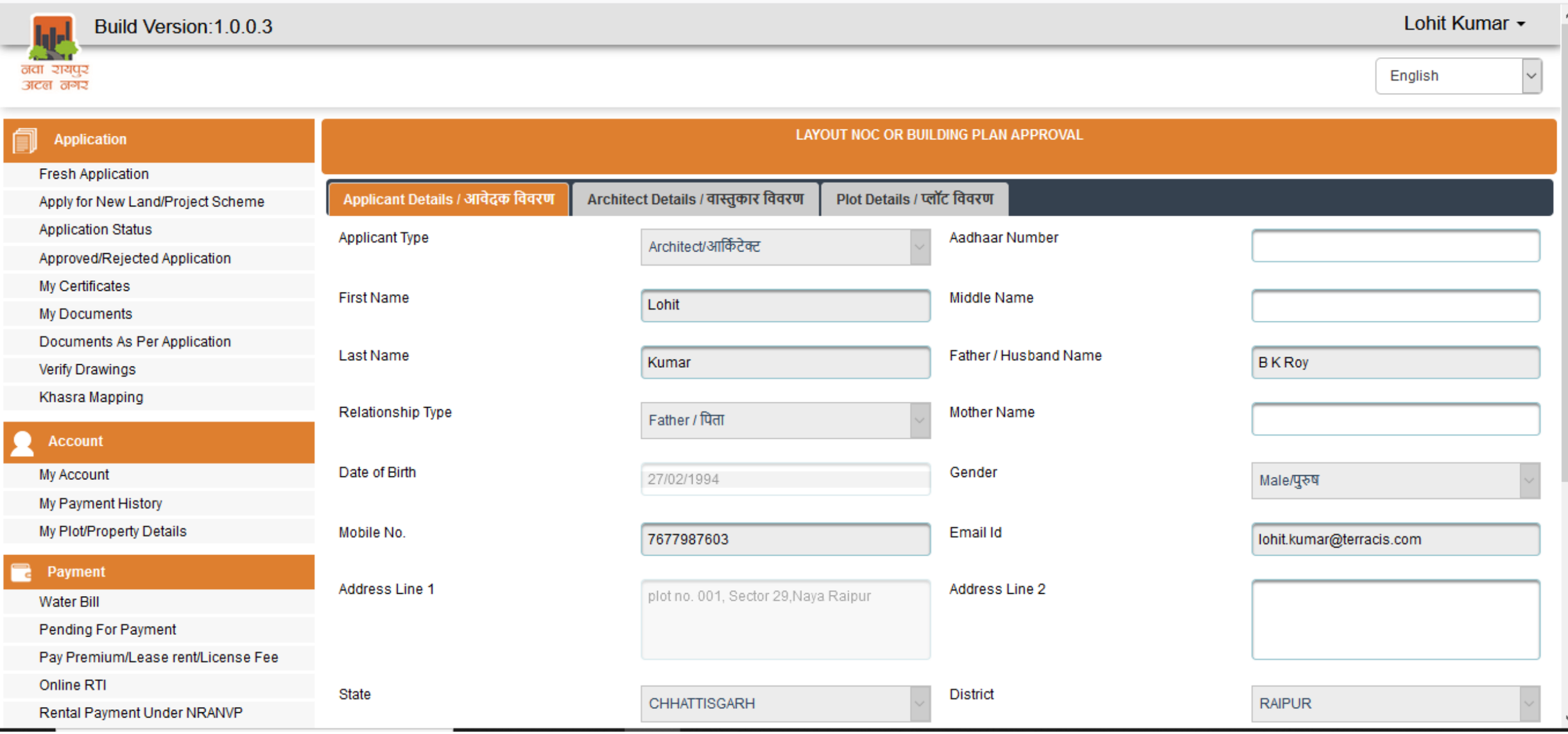
•Click on **Proceed**



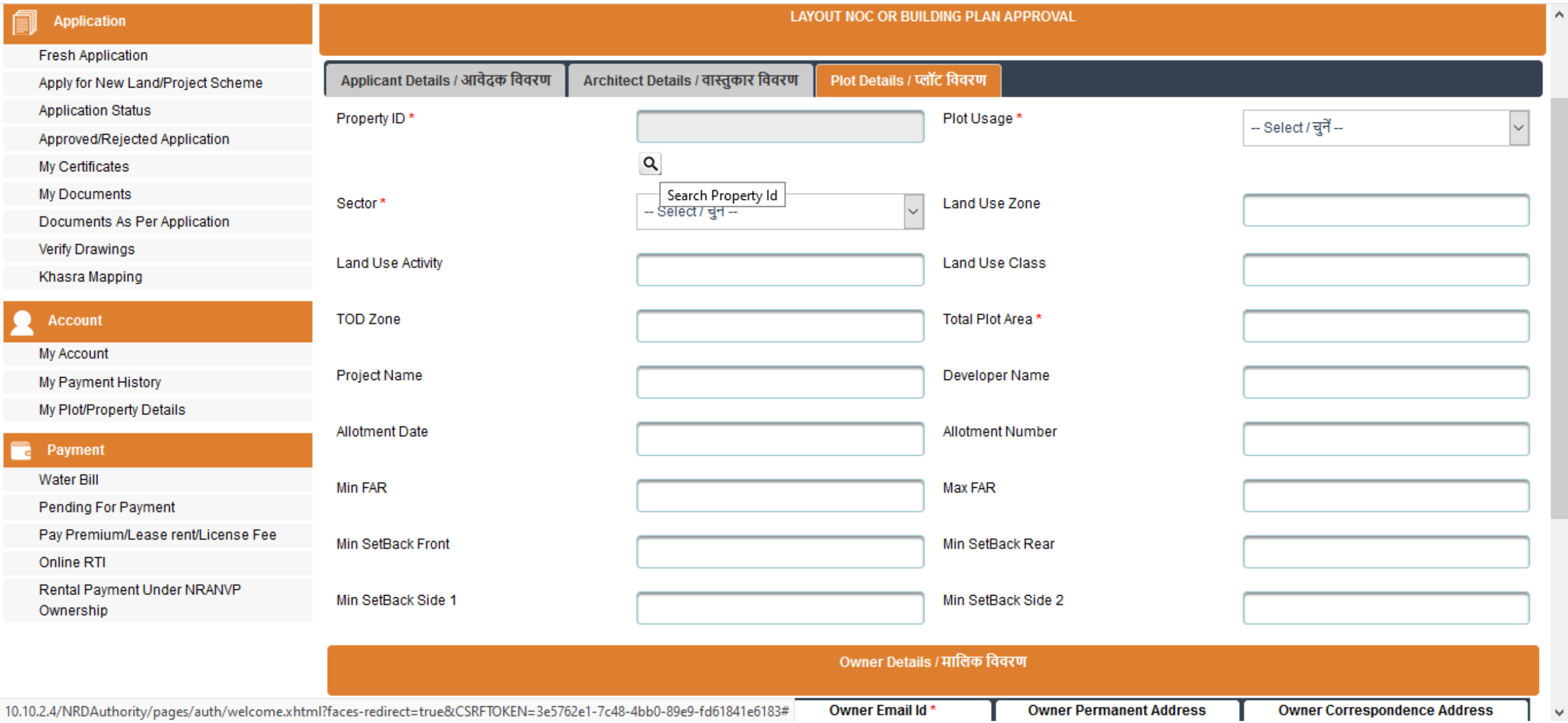
•Click on **New Application**



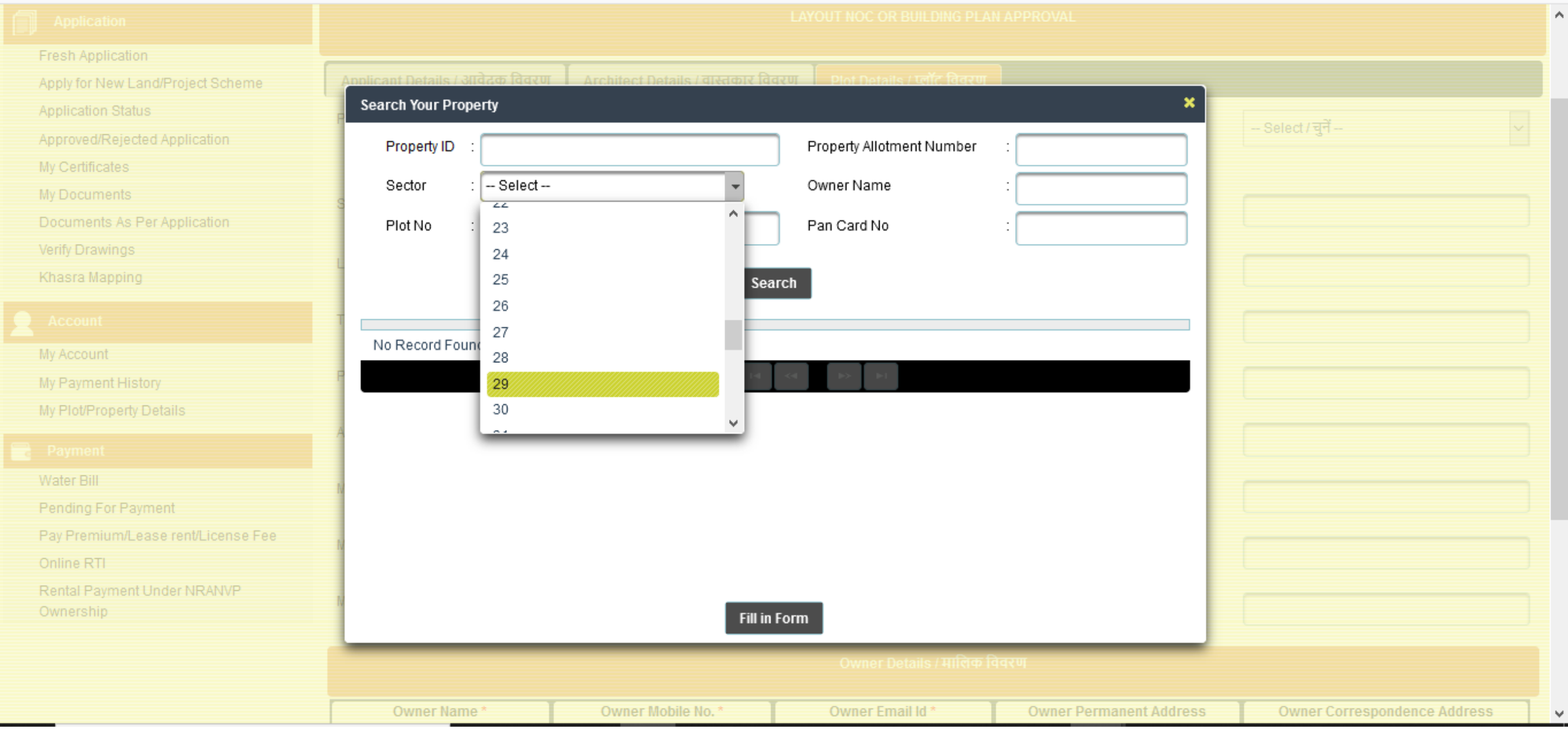
•Check for Applicant Details and Architect Details and Click on **Plot Details**



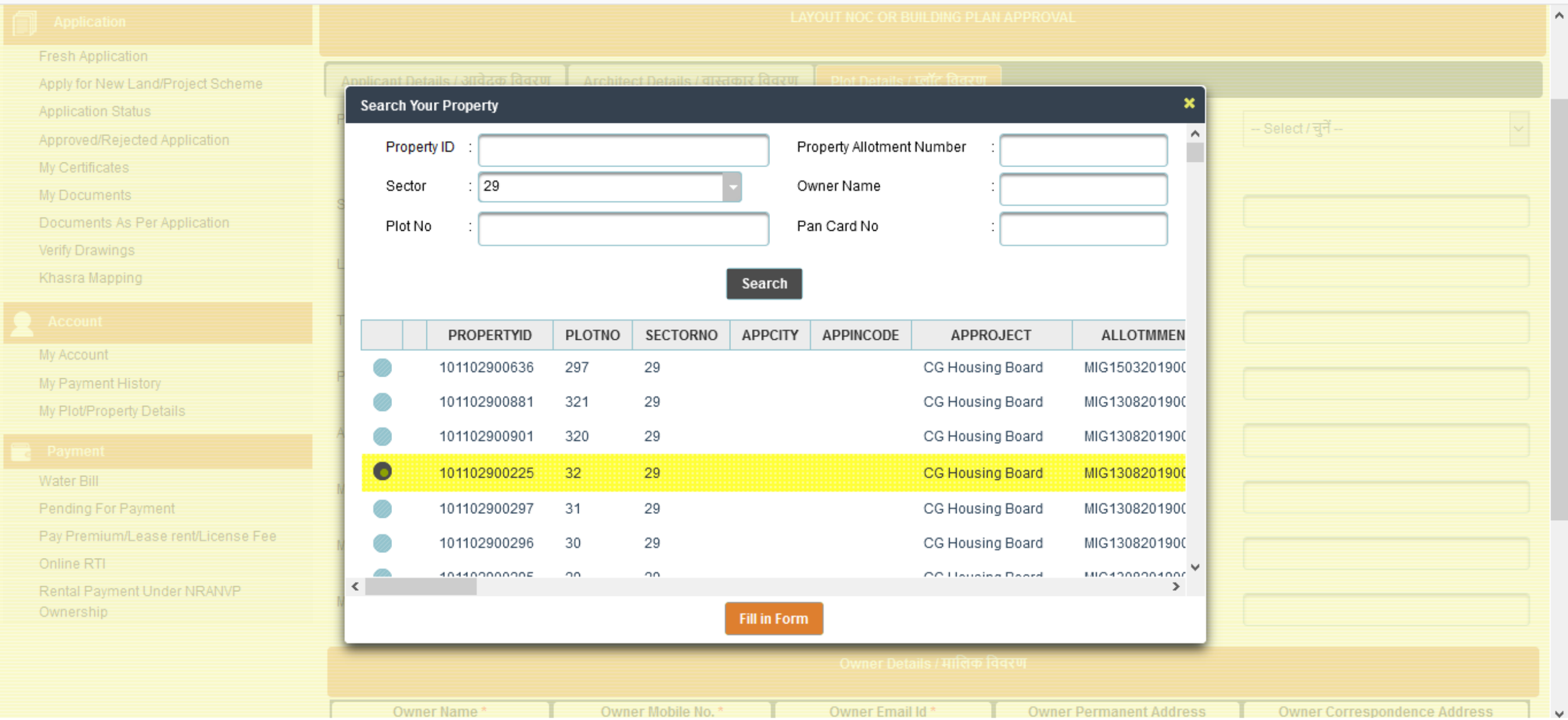
•Click on Lens Icon and select you Plot



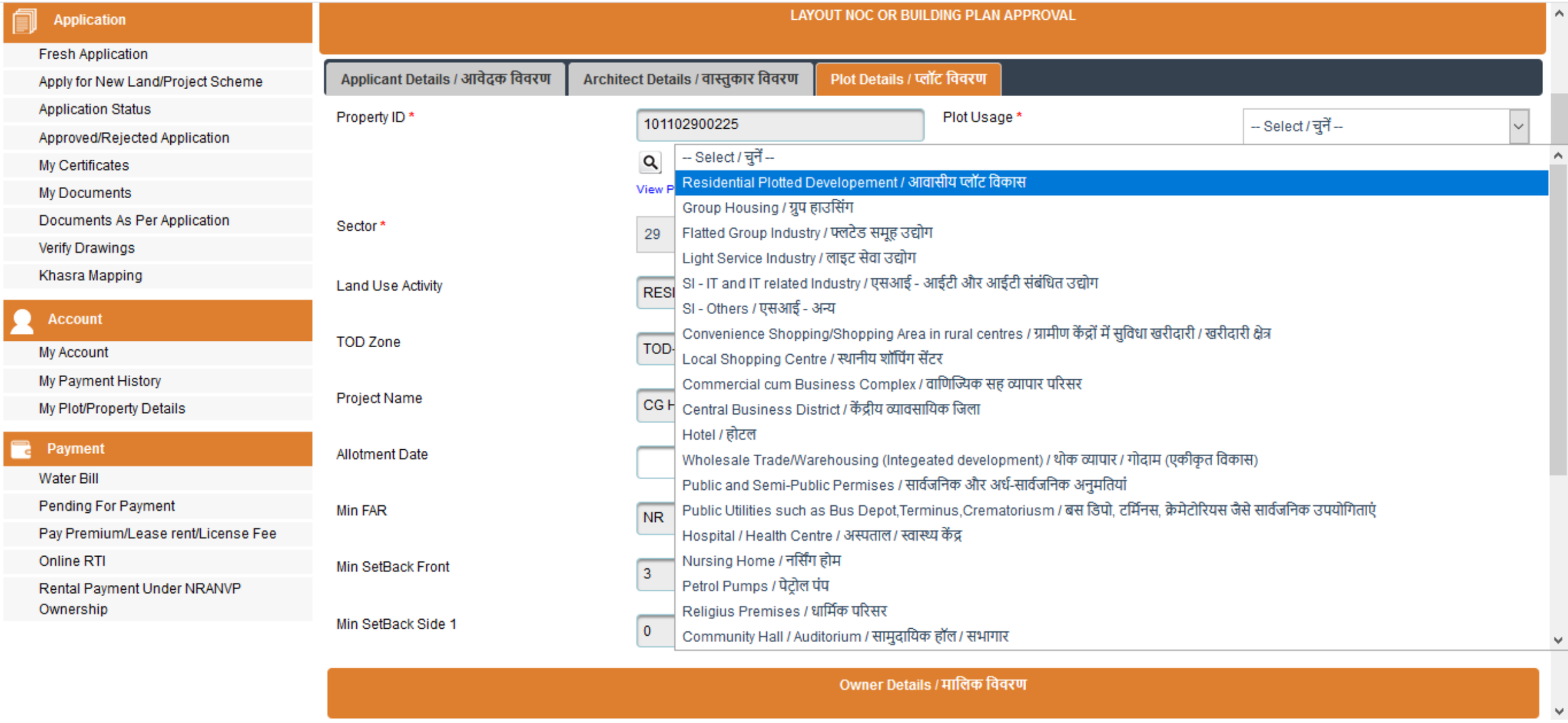
•Select your **Sector** and Click on **Search**



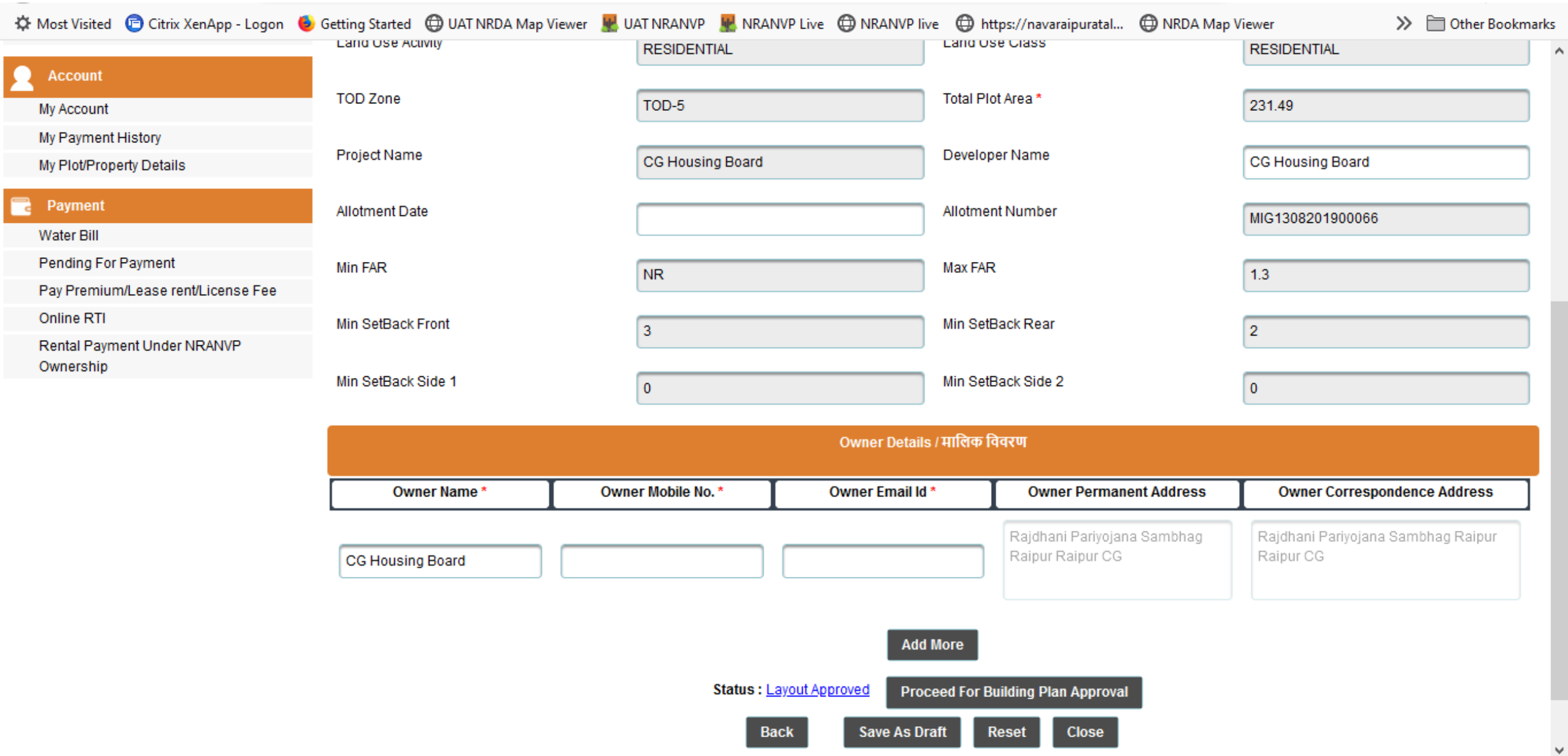
•Then **select your Plot** form below list, scroll down and click on **Fill in Form**



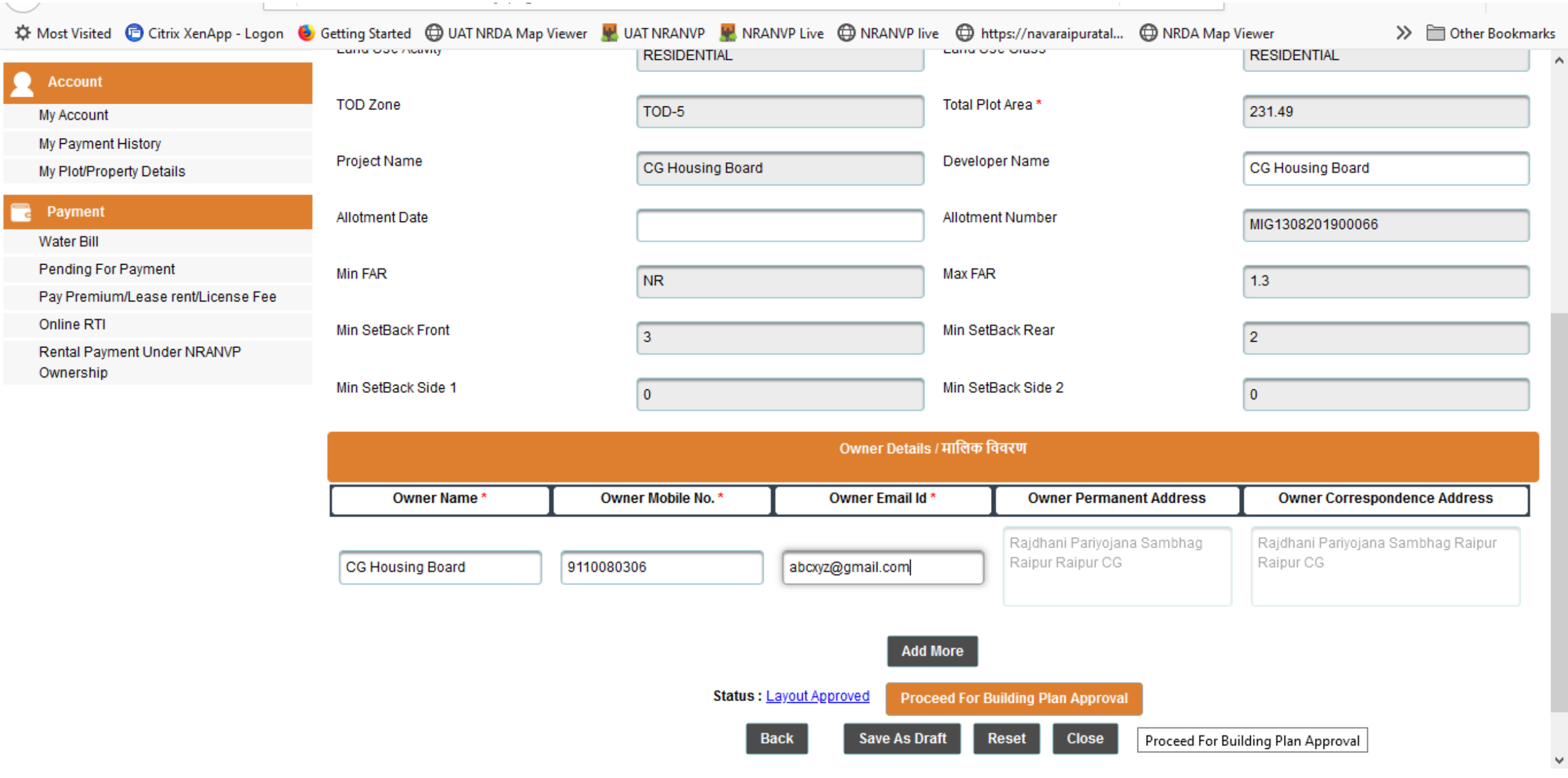
•Then select your **Plot Usage**



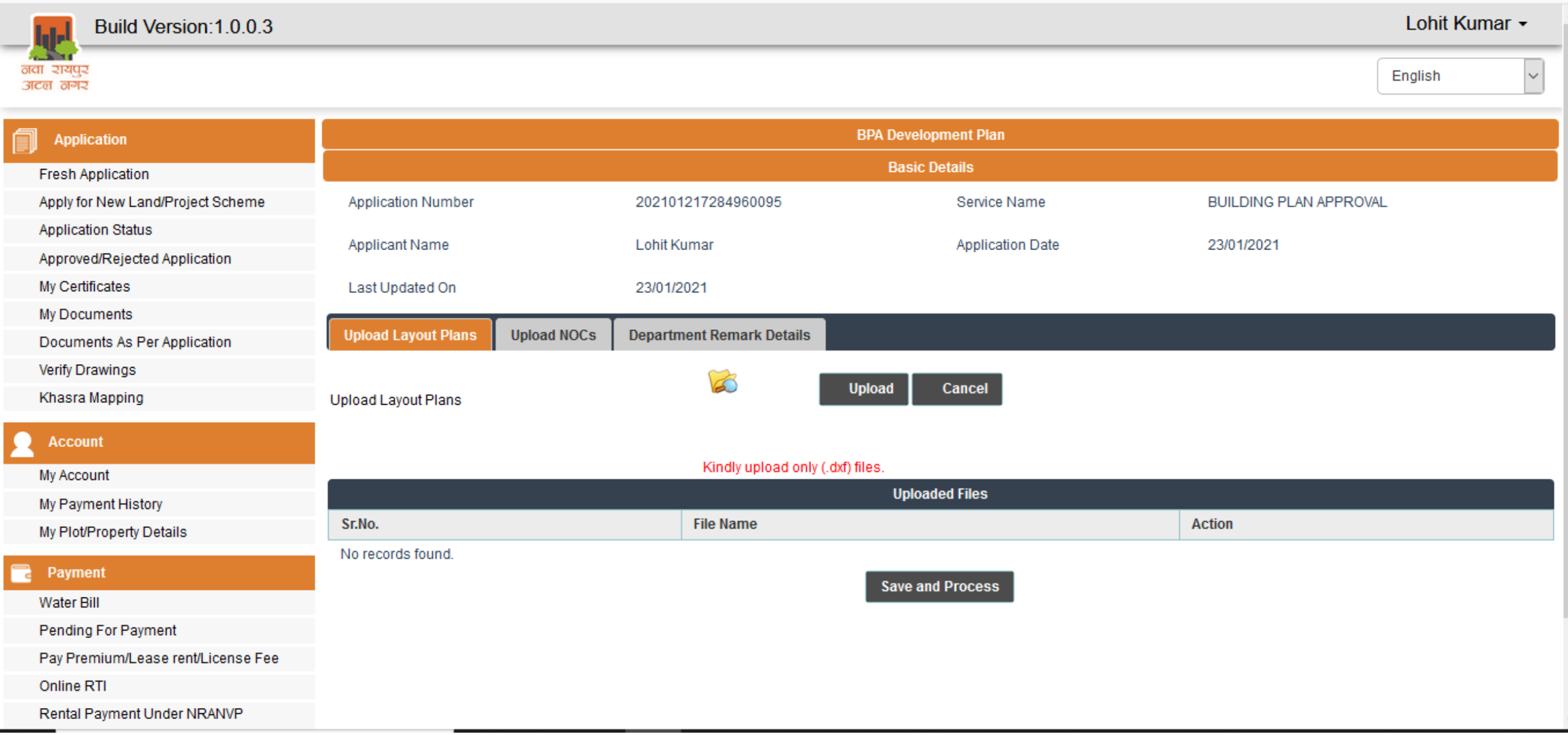
•Fill your **Mobile No.** and **Email ID** to get track of your Application through SMS and Email notification



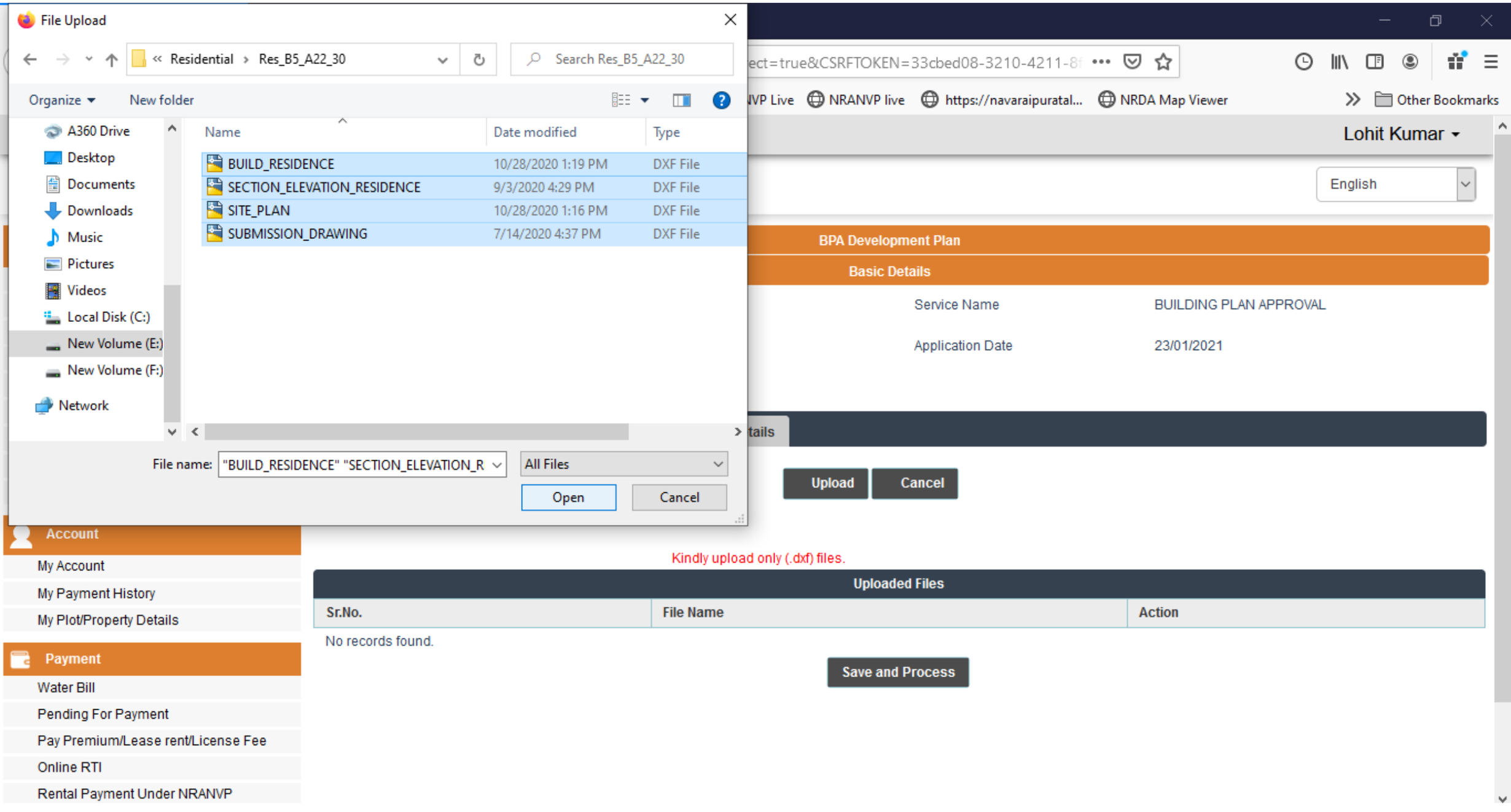
•Click on **Proceed for Building Plan Approval**



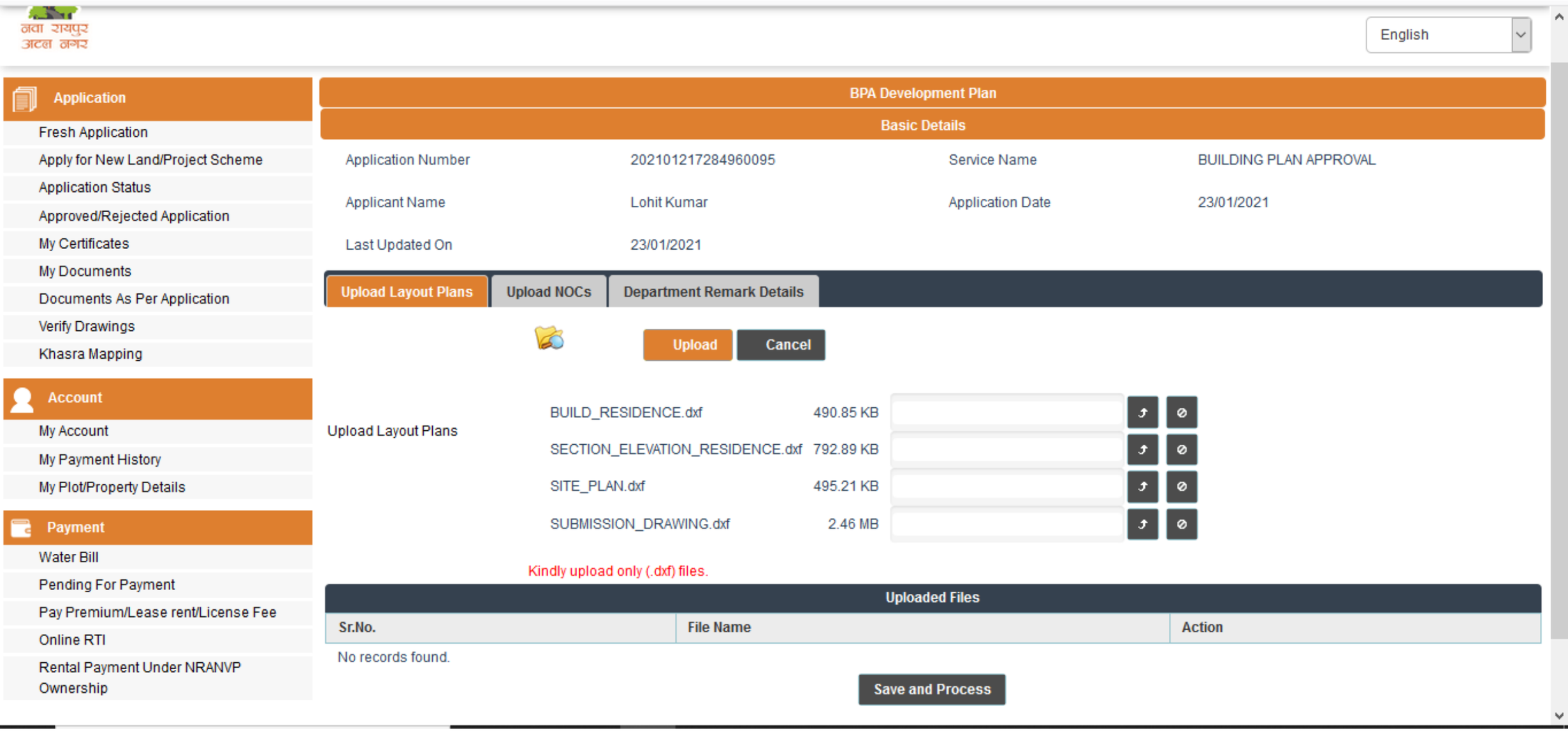
- **Save this Application No**. for future reference



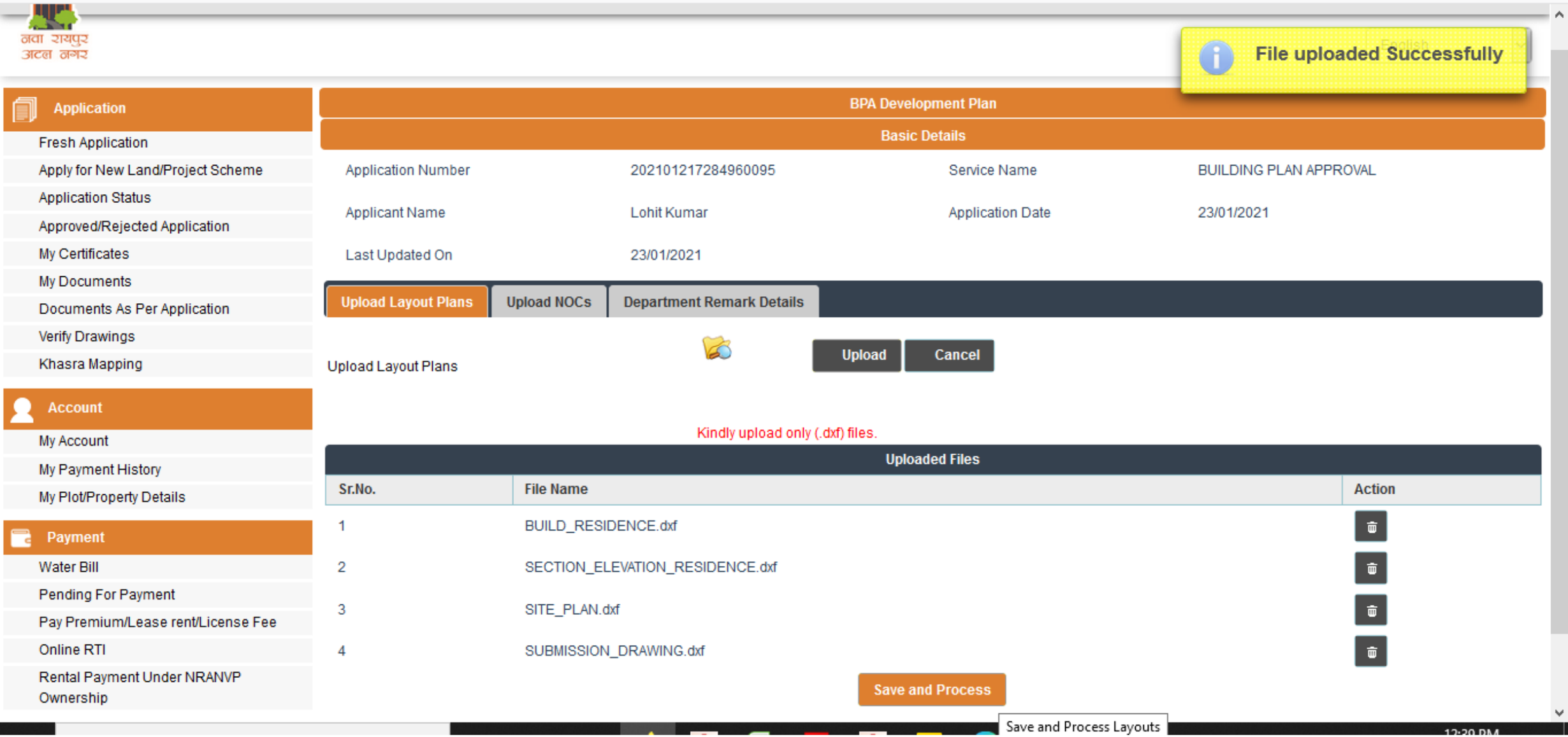
•Then Click on Folder Icon to **add Drawings,** Select and **Open Dxf file** from the folder



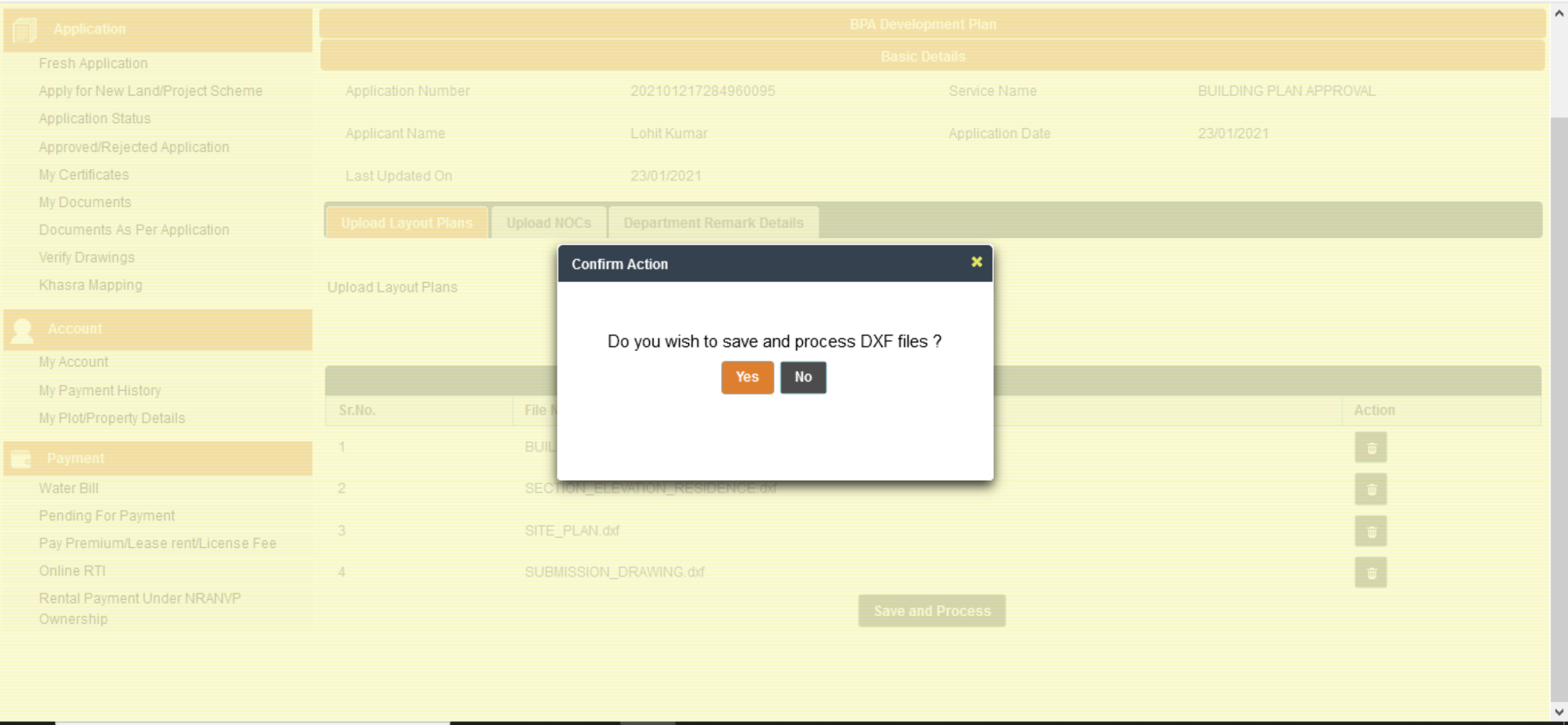
•Then Click on **Upload**



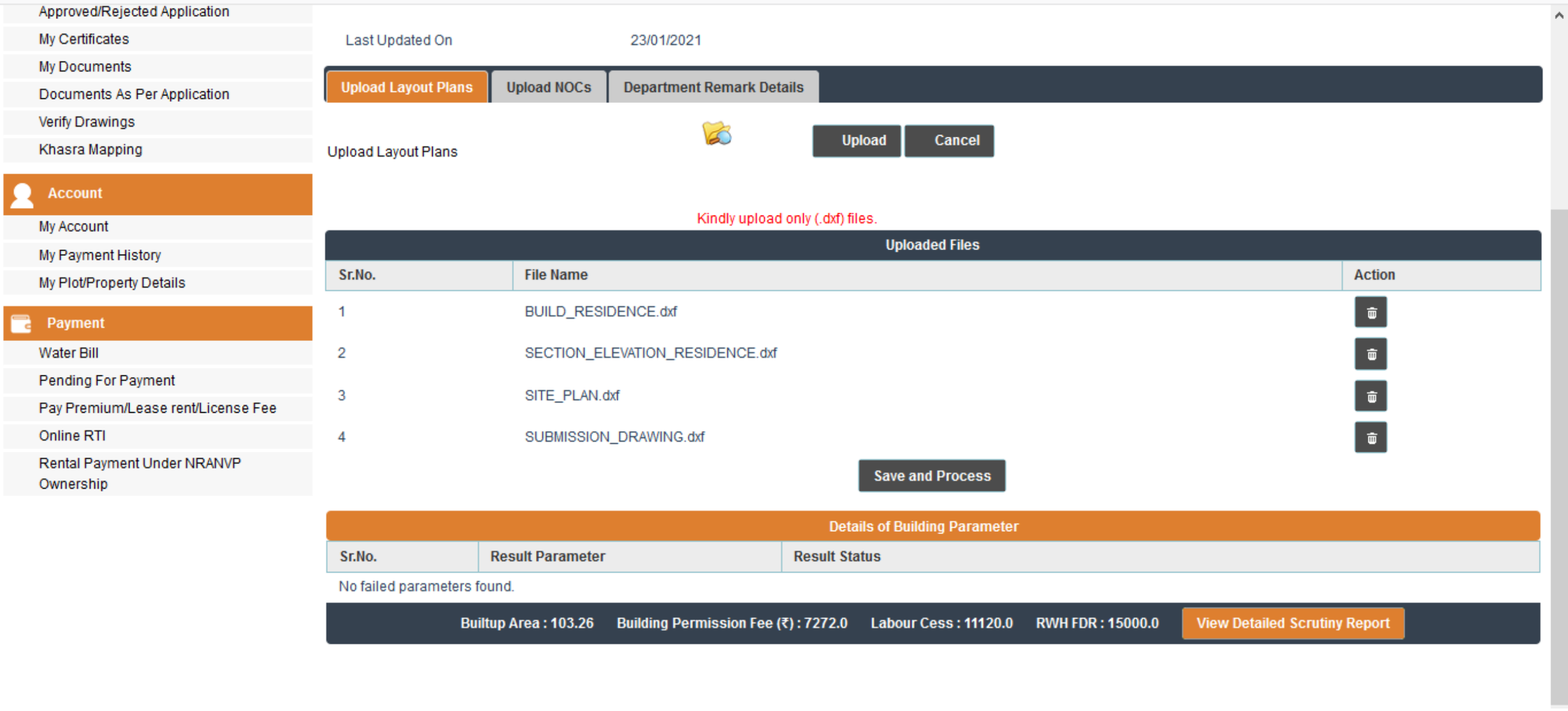
•Click on **Save and Process**



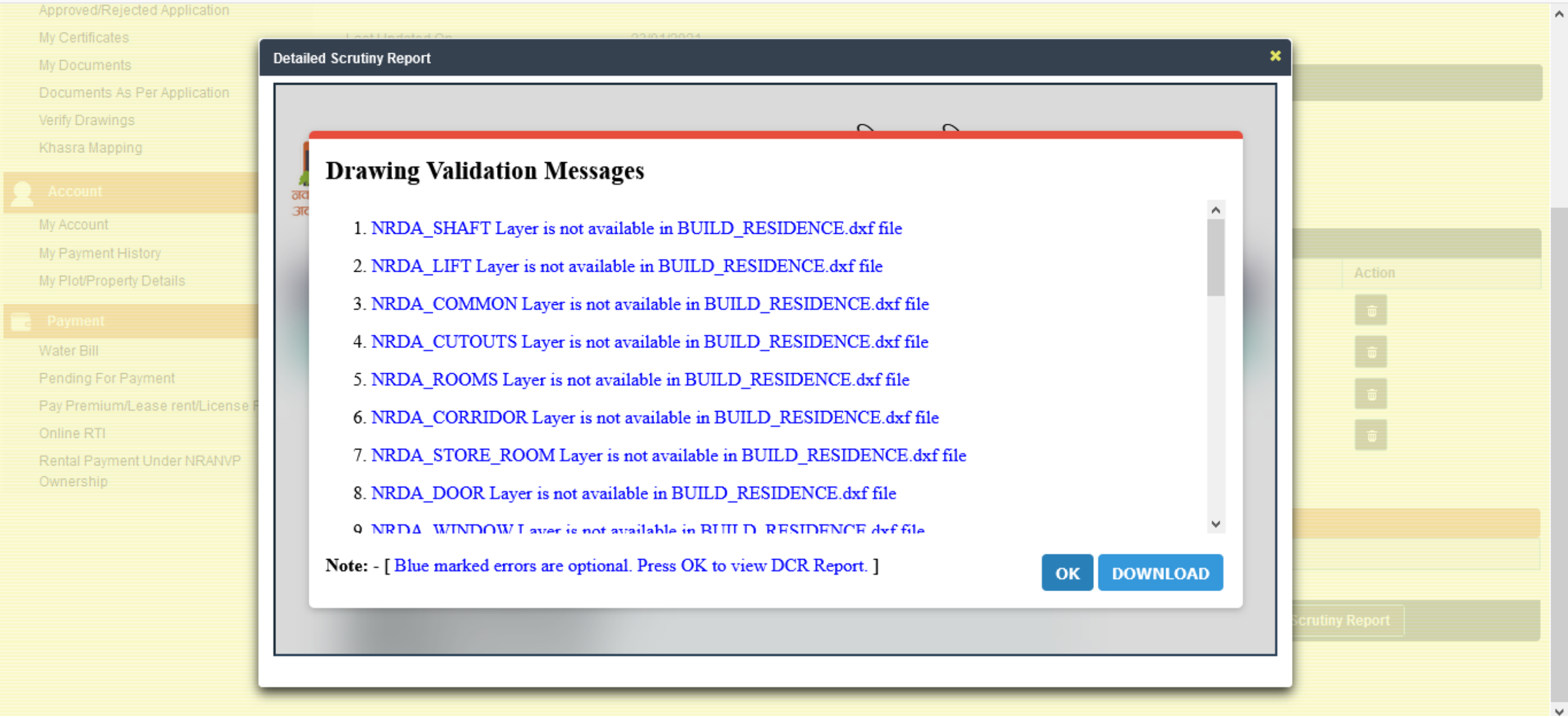
•Click on **Yes**


Application
Fresh Application
Apply for New Land/Project Scheme
Application Status
Approved/Rejected Application
My Certificates
My Documents
Documents As Per Application
Verify Drawings
Khasra Mapping
Account
My Account
My Payment History
My Plot/Property Details
Payment
Water Bill
Pending For Payment
Pay Premium/Lease rent/License Fee
Online RTI
Rental Payment Under NRANVP Ownership
BPA Development Plan
Basic Details
Application Number
202101217284960095
Service Name
BUILDING PLAN APPROVAL
Applicant Name
Lohit Kumar
Application Date
23/01/2021
Last Updated On
23/01/2021
Upload Layout Plans
Upload NOCs
Department Remark Details
Upload Layout Plans
Confirm Action
Do you wish to save and process DXF files ?
Yes
No
Sr.No.
Action
1
2
SECTION_ELEVATION_RESIDENCE.dxf
3
SITE_PLAN.dxf
4
SUBMISSION_DRAWING.dxf
Save and Process

•Click on **View Detailed Scrutiny Report**



•Click on **OK**


Approved/Rejected Application
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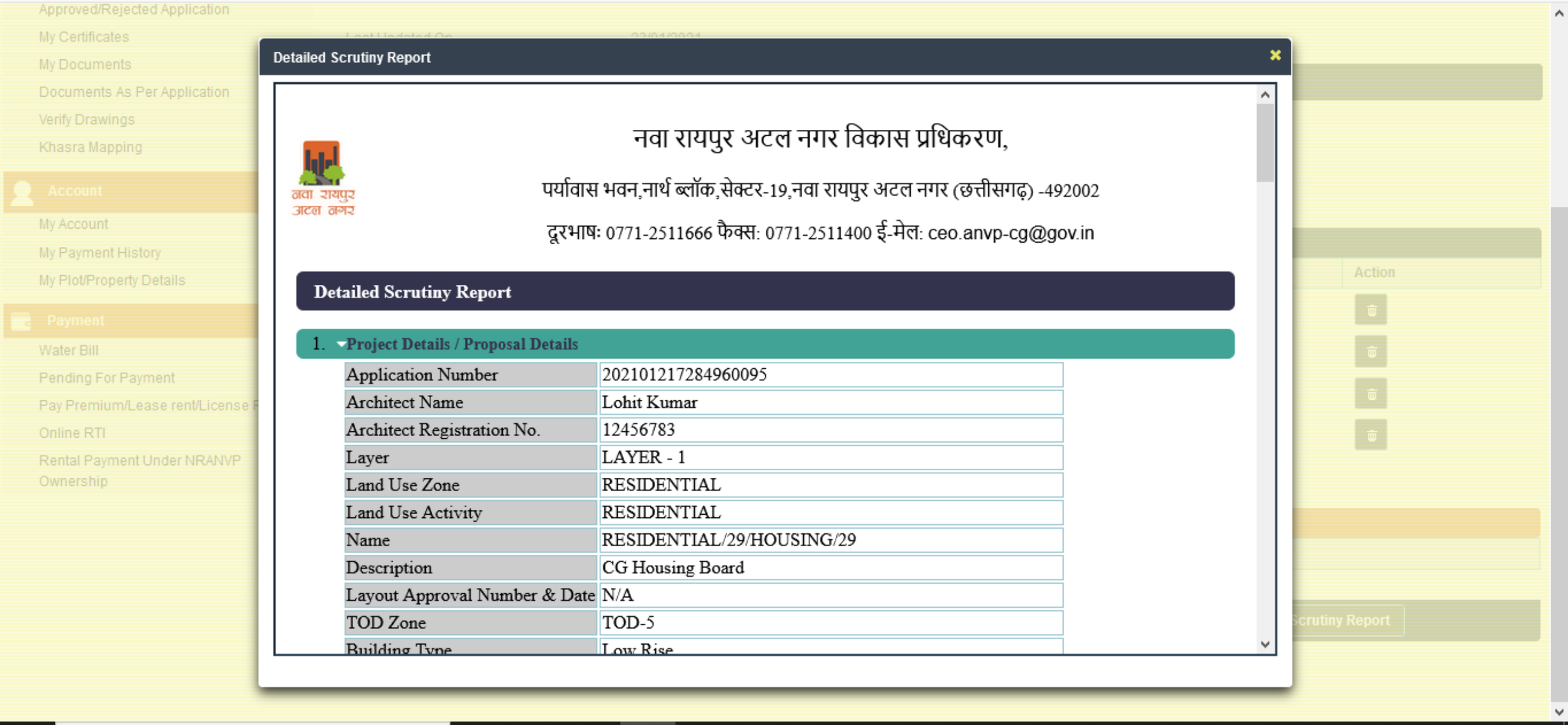
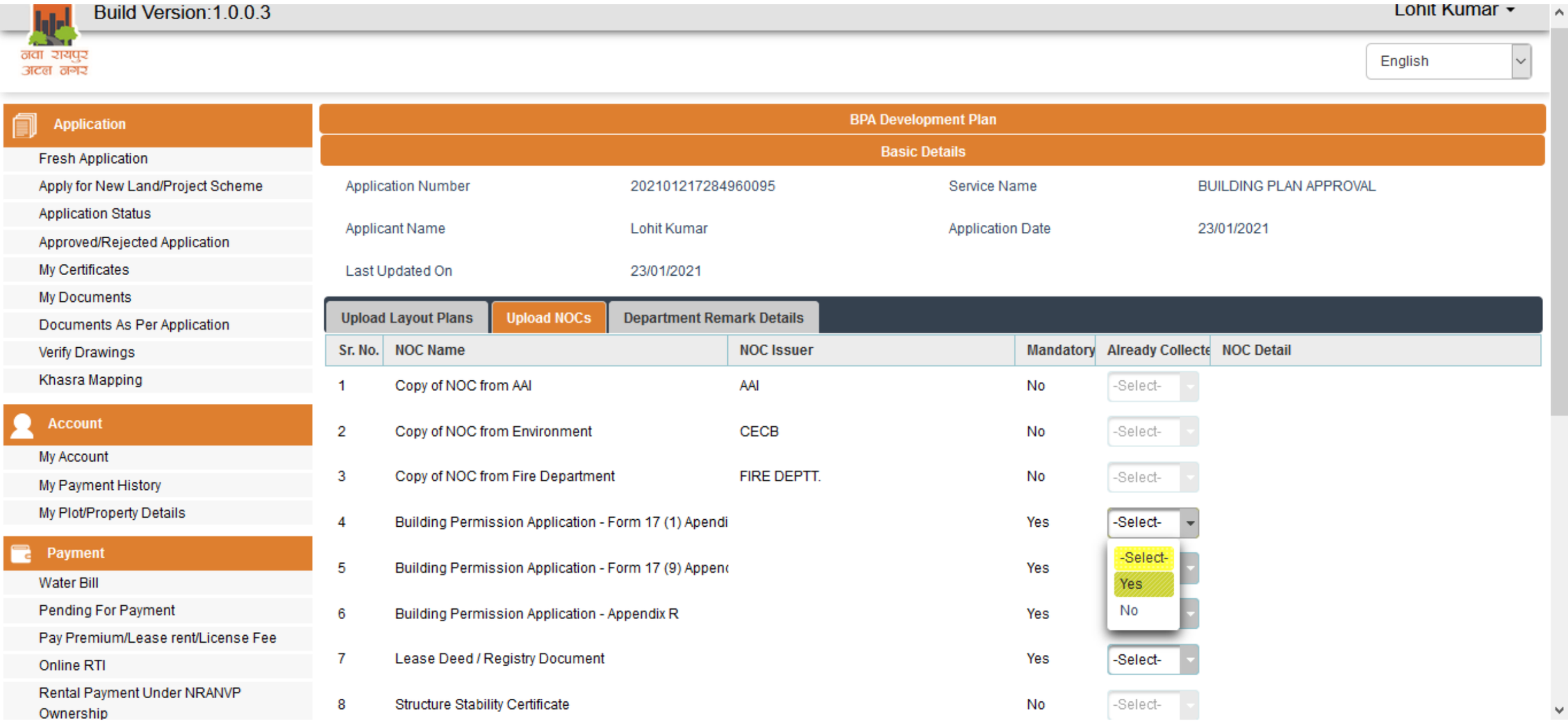
Account
My Account
My Payment History
My Plot/Property Details
Payment
Water Bill
Pending For Payment
Pay Premium/Lease rent/License F
Online RTI
Rental Payment Under NRANVP
Ownership
Action
Detailed Scrutiny Report
Drawing Validation Messages
1. NRDA_SHAFT Layer is not available in BUILD_RESIDENCE.dxf file
2. NRDA_LIFT Layer is not available in BUILD_RESIDENCE.dxf file
3. NRDA_COMMON Layer is not available in BUILD_RESIDENCE.dxf file
4. NRDA_CUTOUTS Layer is not available in BUILD_RESIDENCE.dxf file
5. NRDA_ROOMS Layer is not available in BUILD_RESIDENCE.dxf file
6. NRDA_CORRIDOR Layer is not available in BUILD_RESIDENCE.dxf file
7. NRDA_STORE_ROOM Layer is not available in BUILD_RESIDENCE.dxf file
8. NRDA_DOOR Layer is not available in BUILD_RESIDENCE.dxf file
9. NRDA_WINDOW Layer is not available in BUILD_RESIDENCE.dxf file
Note: - [Blue marked errors are optional. Press OK to view DCR Report.]
OK
DOWNLOAD
Scrutiny Report

- See all Scrutiny Report by Scrolling down
- **Save Scrutiny report as PDF for reference**, and close scrutiny report

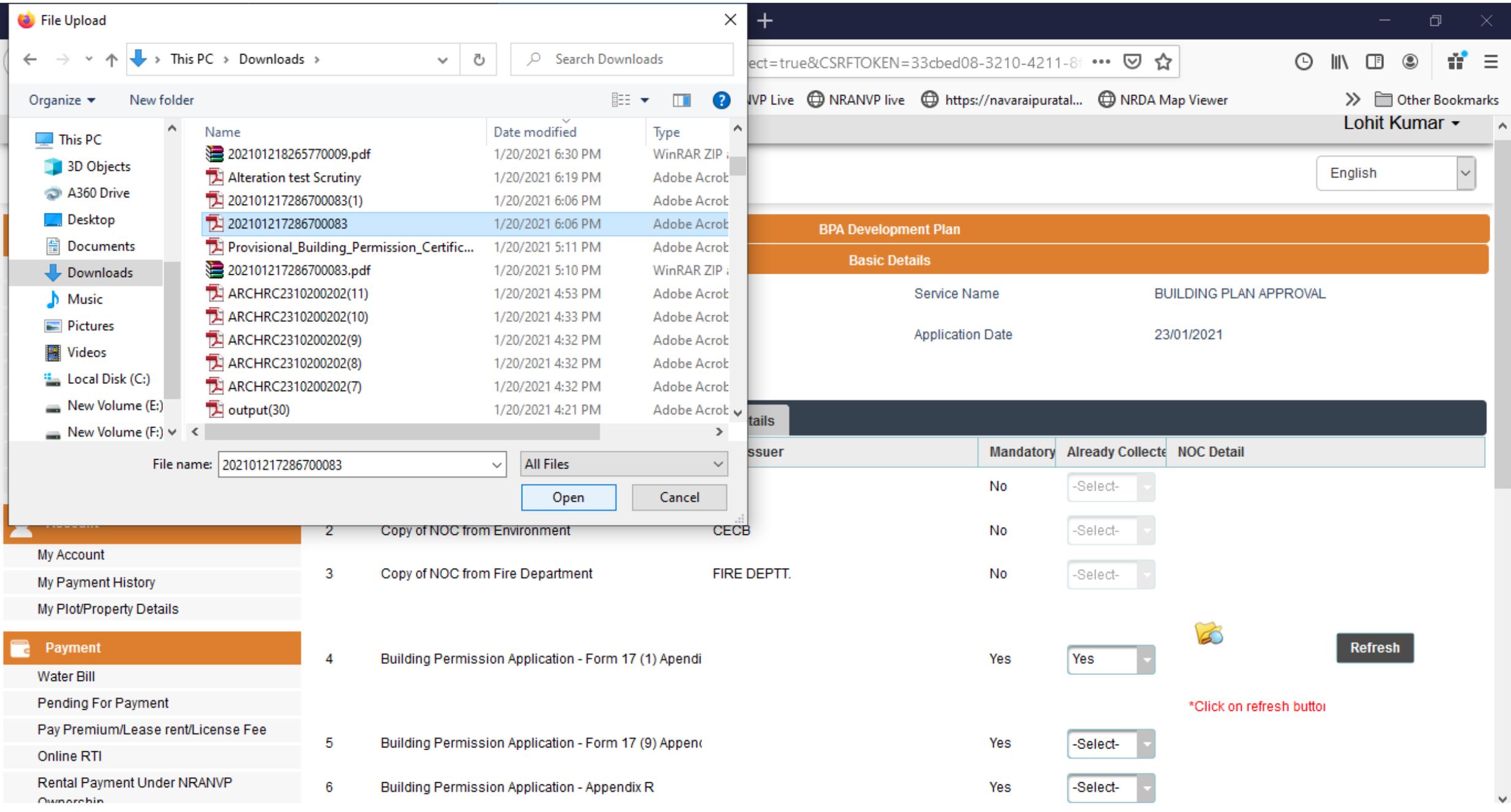


•Click on **Upload NOCs, click on select then click on Yes**



•Click on **Folder Icon** to Add Document, select file and click on Open

•Click on Refresh Button again repeat the same for next Document



•Click on the **Icon** between Captcha and Blank space to **refresh Captch**,

•Fill the New Captcha and Click on **Submit**

				Refresh	*Click on refresh buttor
8	Structure Stability Certificate	No	-Select-		
9	On Site Photographs	Yes	Yes		202101217286700083
				Refresh	*Click on refresh buttor
10	NOC from High Rise Committee	No	-Select-		
11	Layout NOC Application - A	No	-Select-		
12	Layout NOC Application - B	No	-Select-		
13	Lease Deed	No	-Select-		
14	Rain Water Harvesting Ac.	Yes	Yes		202101217286700083
				Refresh	*Click on refresh buttor

Enter Captcha : * hgagf2

Back Submit

10.10.2.4/NRDAuthority/pages/auth/welcome.xhtml?faces-redirect=true&CSRFTOKEN=33cbed08-3210-4211-8fef-2fef8c7aa62e#

8	Structure Stability Certificate	No	-Select-		
9	On Site Photographs	Yes	Yes		202101217286700083
				Refresh	*Click on refresh buttor
10	NOC from High Rise Committee	No	-Select-		
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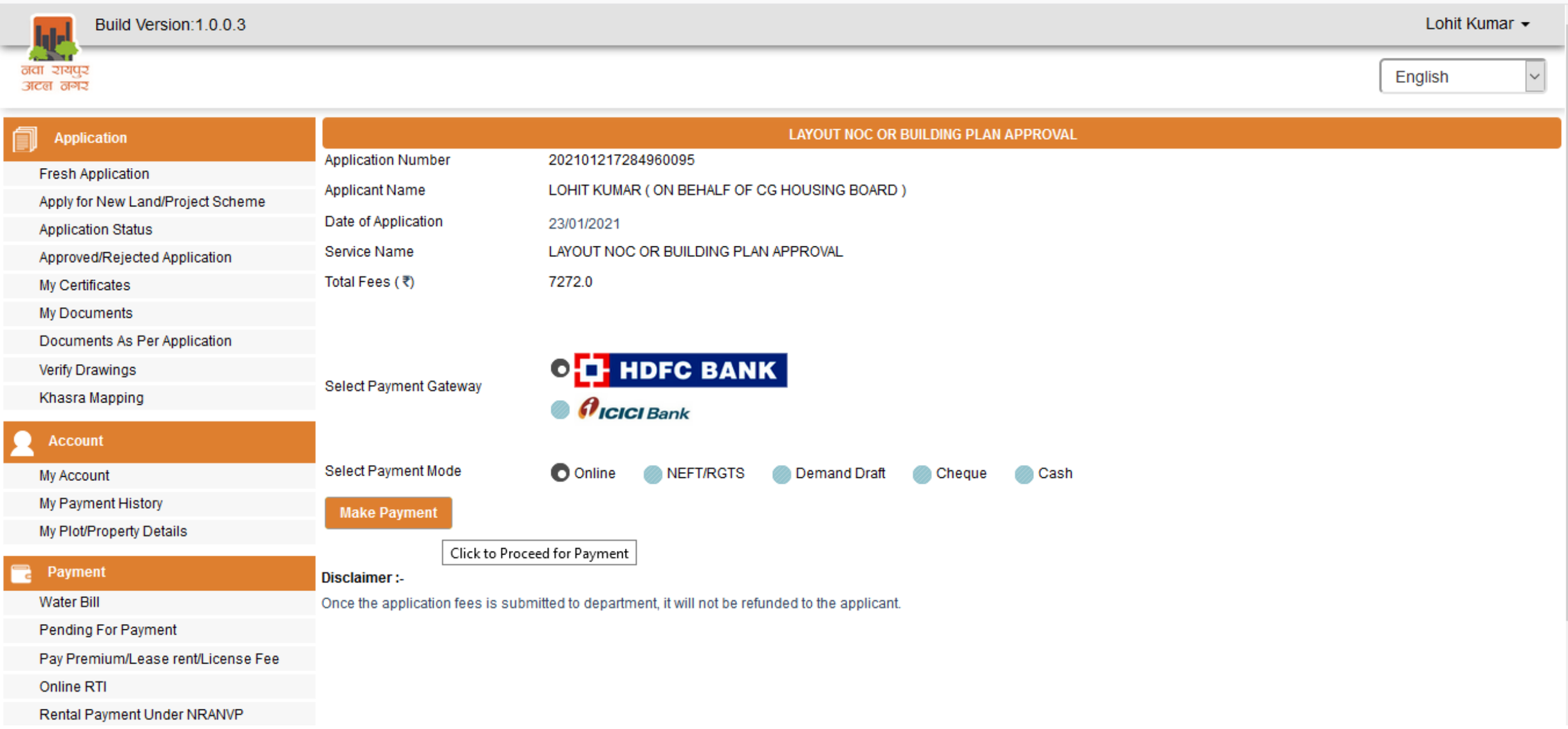
12	Layout NOC Application - B	No	-Select-		
13	Lease Deed	No	-Select-		
14	Rain Water Harvesting Ac.	Yes	Yes		202101217286700083
				Refresh	*Click on refresh buttor

Enter Captcha : * 4j4cbf 4j4cbf

Back Submit

Save application

•Select **HDFC**, select Payment Mode **Online,** Click on **Make Payment**



NRDA SMART CITY

Reference No : 116736

Amount : 7272.00

CARDS | NET BANKING

Pay using

For Maestro cards, please enter Expiry Date and CVV no. if available or else ignore and proceed.

◉ Credit card

Select Credit Card Option : --Select--

PAY NOW

Cancel

No convenience fee or service charge is payable by the customer on debit card / UPI transactions.

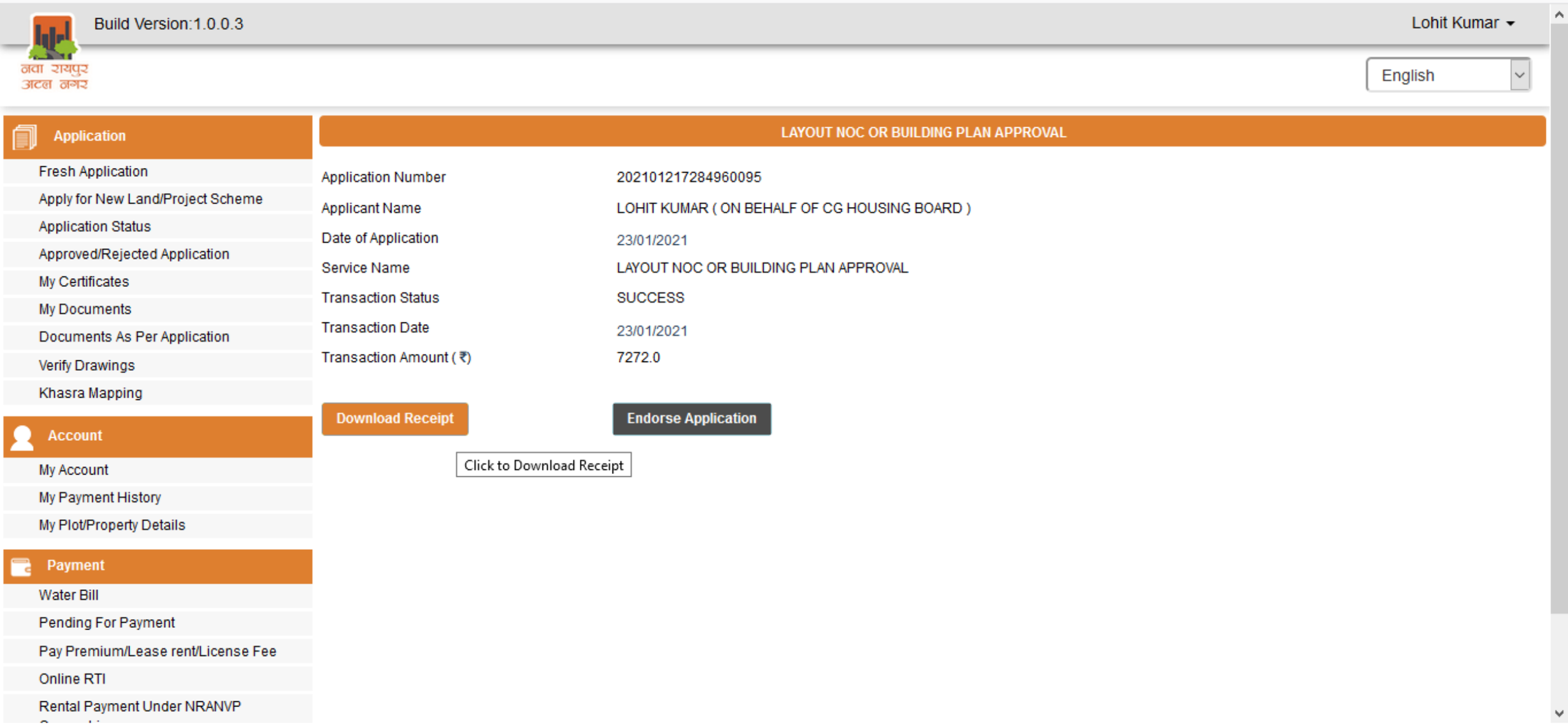
VeriSign Trusted | PCI Compliant | VERIFIED by VISA | MasterCard SecureCode | HDFC BANK

Your transaction is processed through a secure 2048 bit https internet connection based on secure socket layer technology. For security purposes, your following details have been logged.

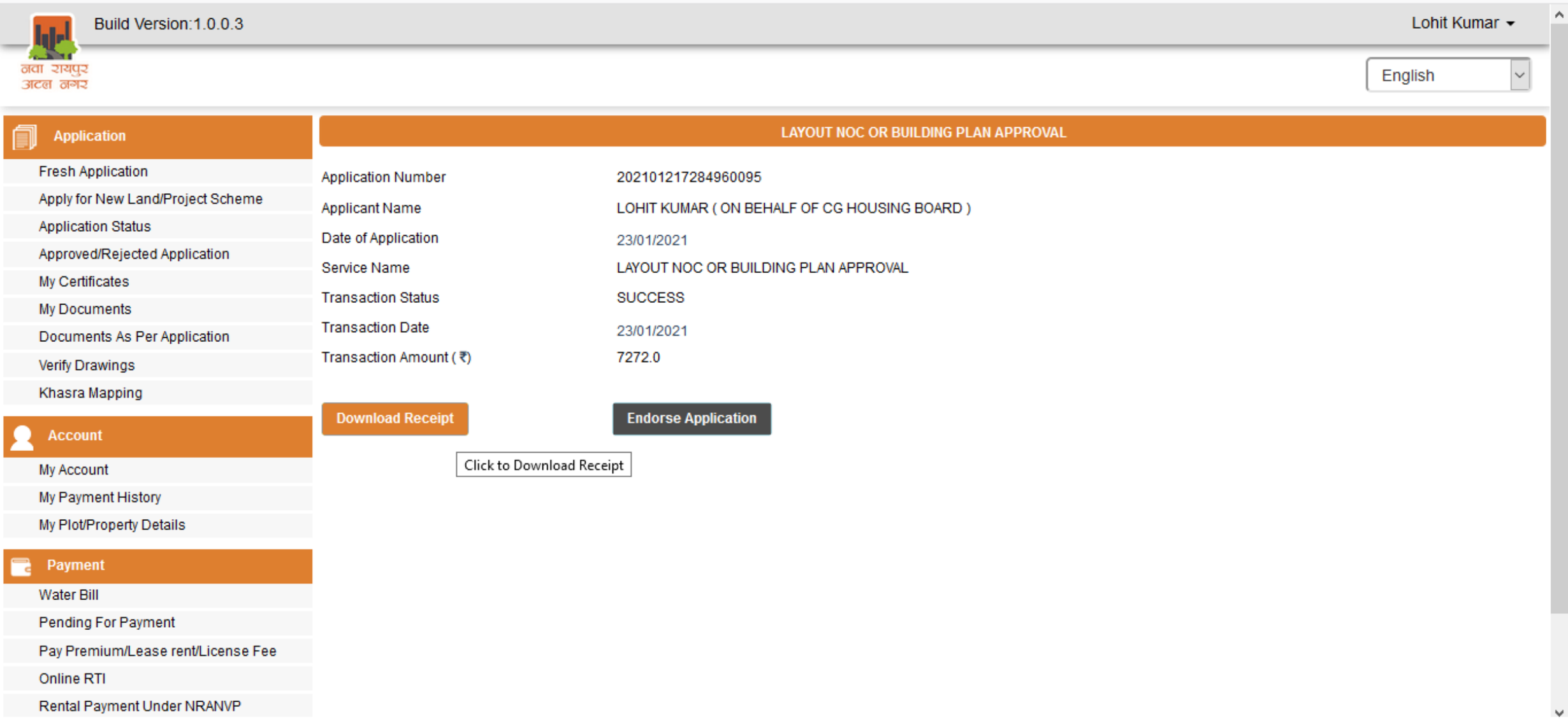
IP address 122.252.255.27 and access time Sat Jan 23 13:04:37 IST 2021.

- After Successful Payment of Building Plan Approval Fees

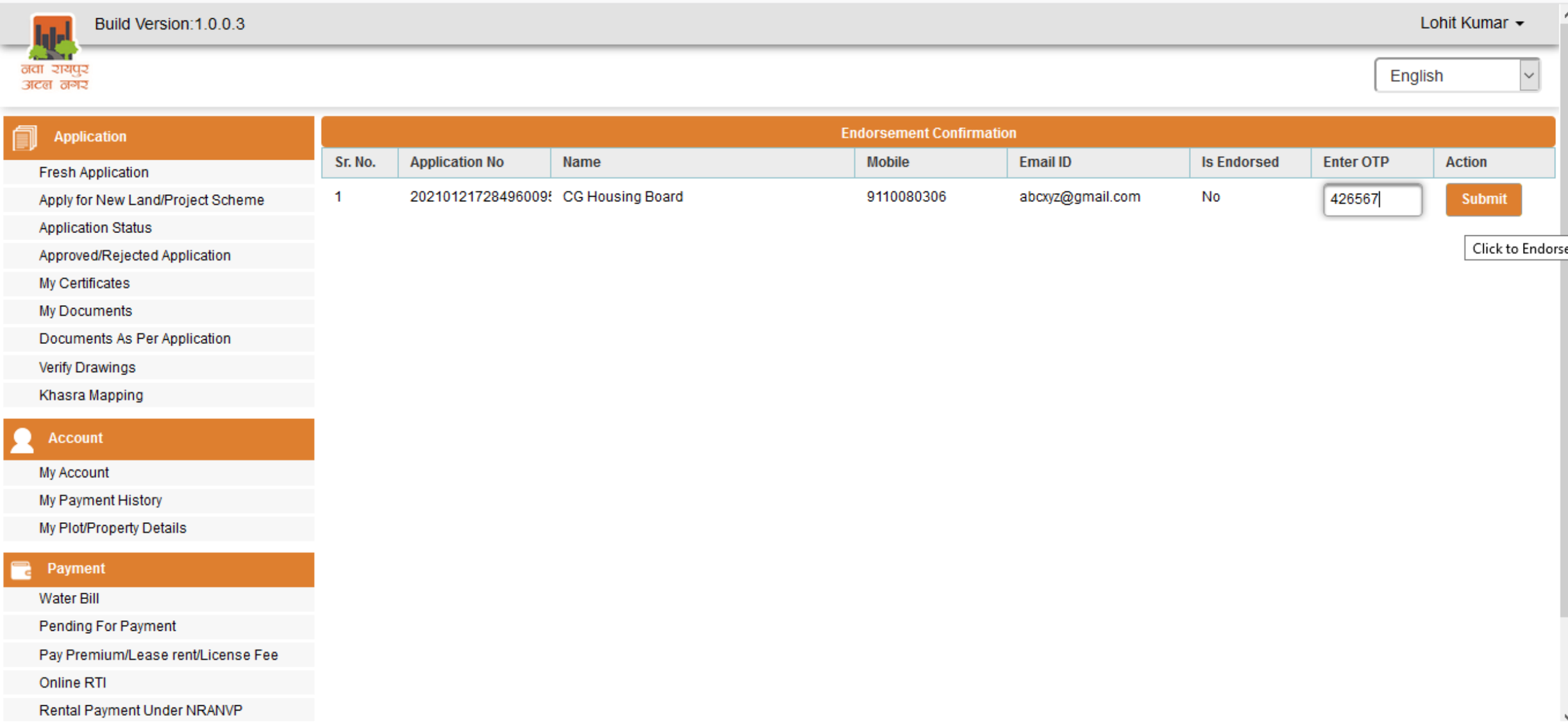
•Click on **Download Receipt**



•Click on **Endorse Application,** Fill the **OTP Received** on the registered **Mobile Number**



•Click on **Fill the OTP Received on the registered Mobile Number**



Build Version:1.0.0.3

Lohit Kumar

नवा रायपुर अटल नगर

Endorsed Successfully.

English

Application

- Fresh Application
- Apply for New Land/Project Scheme
- Application Status
- Approved/Rejected Application
- My Certificates
- My Documents
- Documents As Per Application
- Verify Drawings
- Khasra Mapping

Account

- My Account
- My Payment History
- My Plot/Property Details

Payment

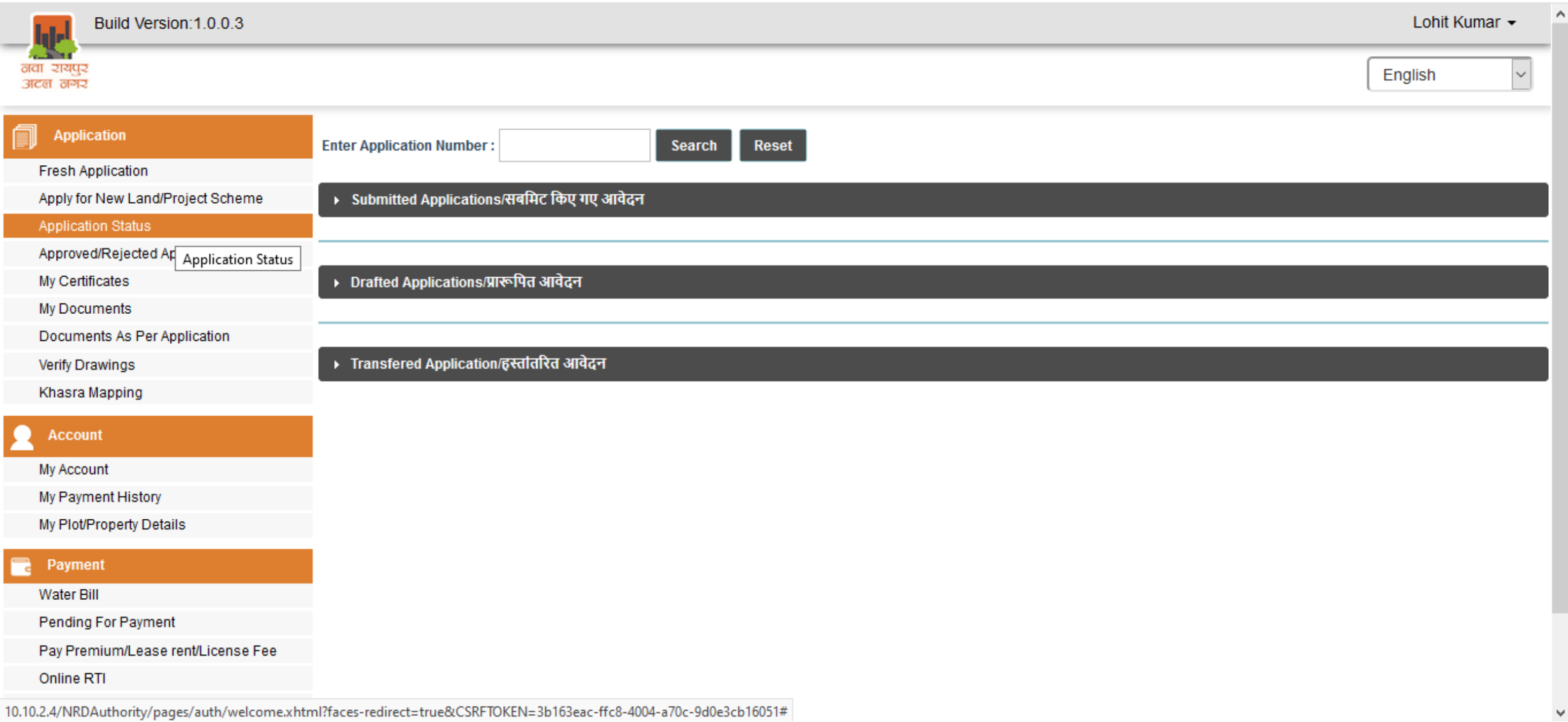
- Water Bill
- Pending For Payment
- Pay Premium/Lease rent/License Fee
- Online RTI
- Rental Payment Under NRANVP

Endorsement Confirmation

Sr. No.	Application No	Name	Mobile	Email ID	Is Endorsed	Enter OTP	Action
1	20210121728496009	CG Housing Board	9110080306	abcxyz@gmail.com	Yes	426567	Submit

Check Track of your Application from **Application Status** using your **Application No**

•Track your Application Status form **Application Status**



Build Version:1.0.0.3

Lohit Kumar

नवा रायपुर अटल नगर

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Enter Application Number : Search Reset

Submitted Applications/सबमिट किए गए आवेदन

BUILDING PLAN APPROVAL - 14

Serial Number	Application Date	Applicant Name	Application Number	Application Status	Action
11	14/01/2021	LOHIT KUMAR (ON BEHALF OF CG HOUSING BOARD)	202101217281770066	PENDING AT BUILDING OFFICER	
12	16/01/2021	LOHIT KUMAR (ON BEHALF OF CG HOUSING BOARD)	202101217287040067	MODIFICATION REQUIRED	
13	21/01/2021	LOHIT KUMAR (ON BEHALF OF CG HOUSING BOARD)	202101217289040086	PENDING	
14	23/01/2021	LOHIT KUMAR (ON BEHALF OF CG HOUSING BOARD)	202101217284960095	PENDING AT FIELD OFFICER	

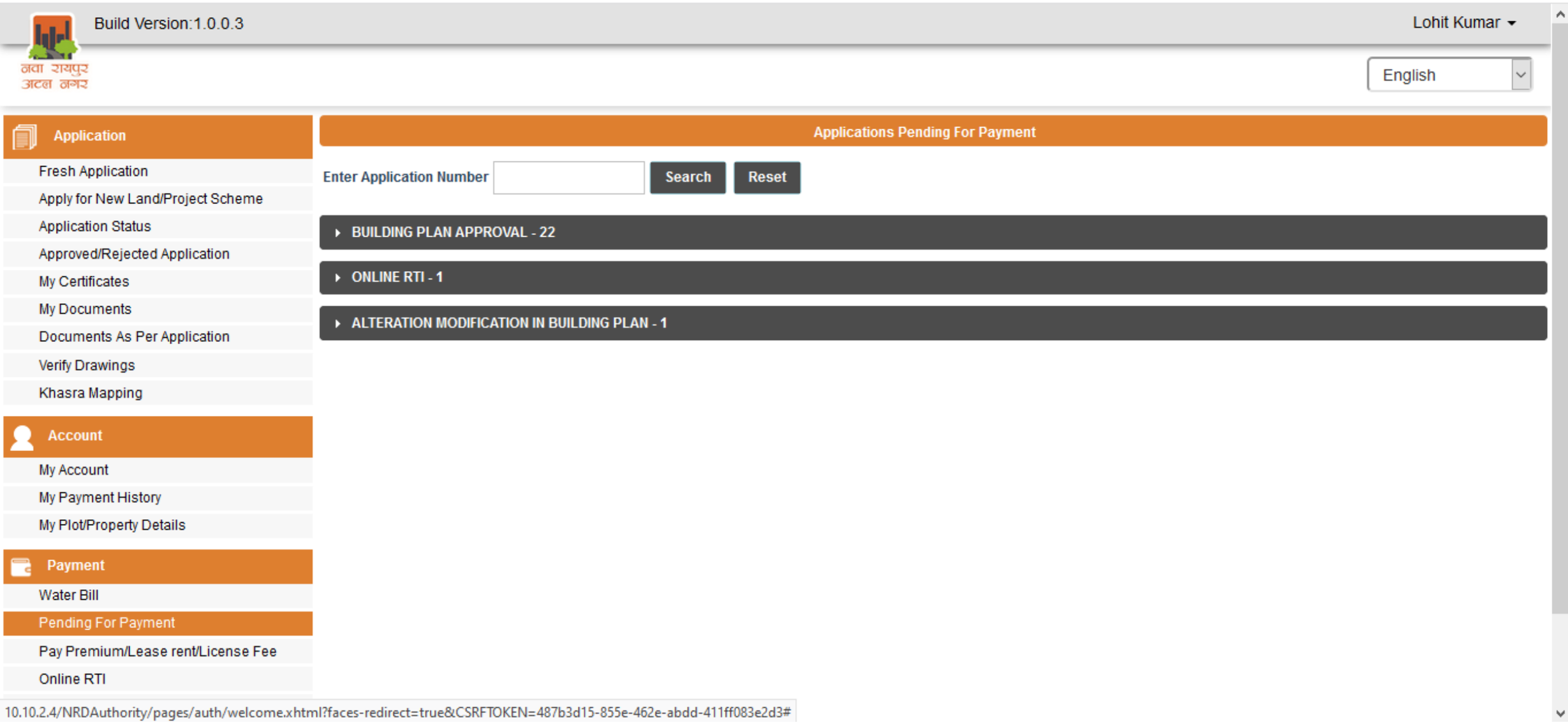
1 2

ARCHITECT REGISTRATION - 1

CERTIFICATE ISSUANCE - 11

ALTERATION MODIFICATION IN BUILDING PLAN - 10

•Application will be visible in **Pending for Payment,** when demand for Labour cess is generated by officer



•Click on icon to check Payment amount, then click on Proceed to Payment for Labour Cess Update

•Use the Reciept and Reciept No. and date of Paymemt for acknowledgement here to update the paid Labour cess

Build Version:1.0.0.3

Lohit Kumar

नवा रायपुर अटल नगर

English

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- Water Bill
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- Online RTI

Applications Pending For Payment

Enter Application Number | Search | Reset

BUILDING PLAN APPROVAL - 22

Serial Number	Application Date	Applicant Name	Application Number	Application Status	Action
21	11/01/2021	LOHIT KUMAR	202101217288350058	PENDING FOR PAYMENT	Proceed to Payment | View
22	23/01/2021	LOHIT KUMAR	202101217284960095	PENDING FOR PAYMENT	Proceed to Payment | View

1 2 3

Demand Reqeust

ONLINE RTI - 1

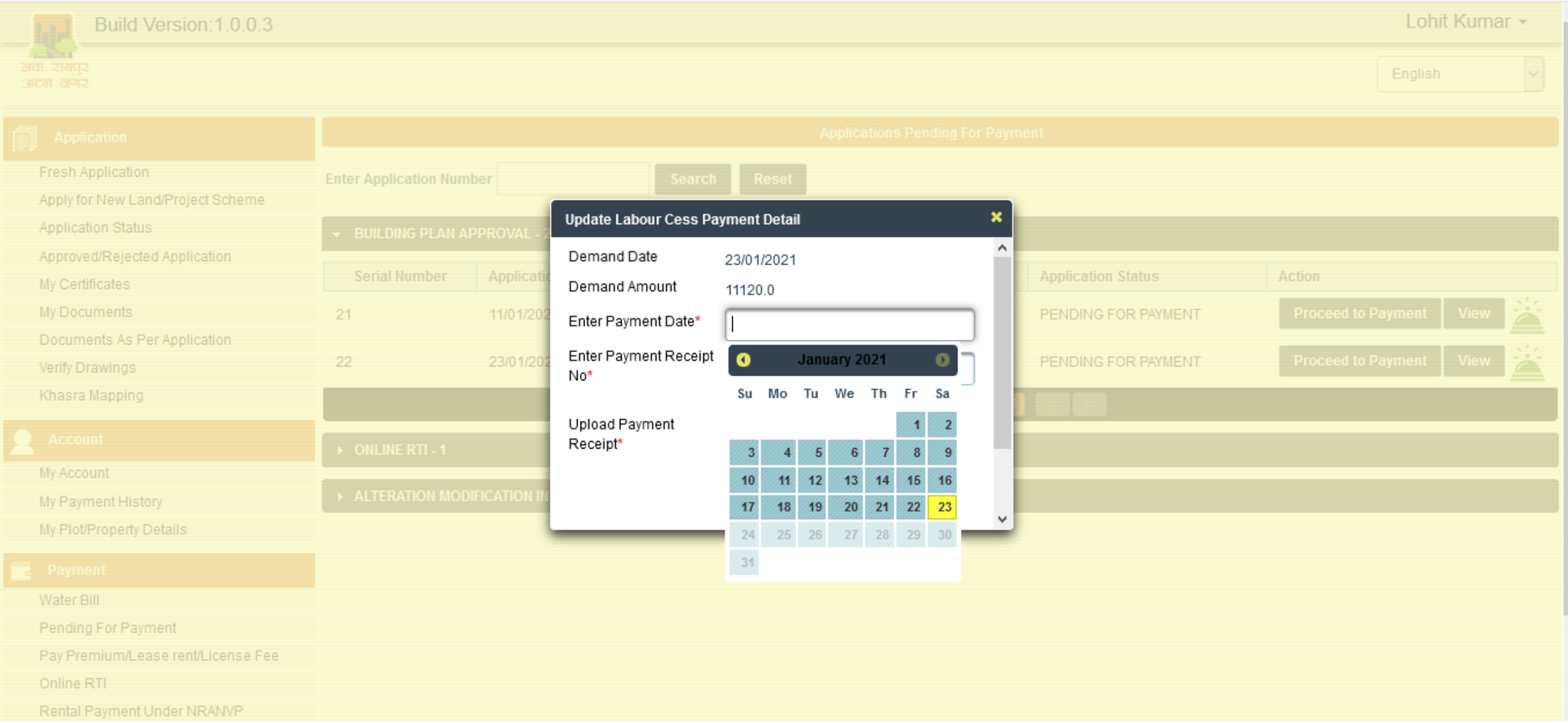
ALTERATION MODIFICATION IN BUILDING PLAN - 1

10.10.2.4/NRDAuthority/pages/auth/welcome.xhtml?faces-redirect=true&CSRFTOKEN=487b3d15-855e-462e-abdd-411ff083e2d3#

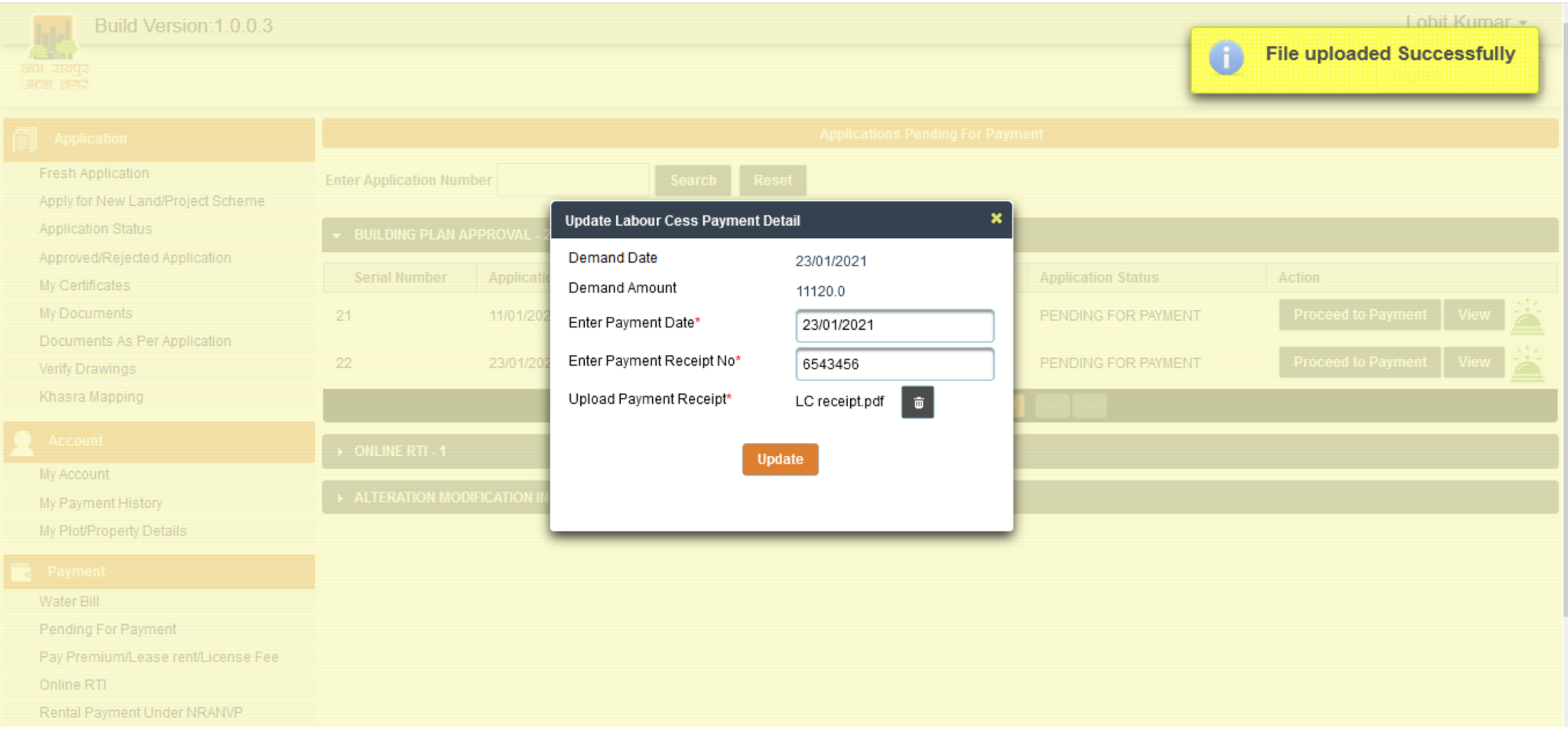
After Verification of Documents and Site Survey, Architect will receive a demand to pay for Labour Cess (Pay Labour cess in Labour Department

*for Labour Cess –(Pay Labour cess in Labour Department manually or through Online Payment)
**Save receipt received for there

•Use the Reciept and Reciept No. and date of Paymemt for acknowledgement here to update the paid Labour cess



•Click on Update after adding data and document here



If there is need for Modification in Drawing then Update the Drawing

1. Go in Application Status
2. click on Modification
3. Remove old Drawing
4. Add new Drawing
5. Refresh Captcha and
6. Submit the application

Check Track of your Application from **Application Status** using your **Application No**

Build Version:1.0.0.3

Lohit Kumar

नवा रायपुर अटल नगर

English

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Enter Application Number : Search Reset

Submitted Applications/सबमिट किए गए आवेदन

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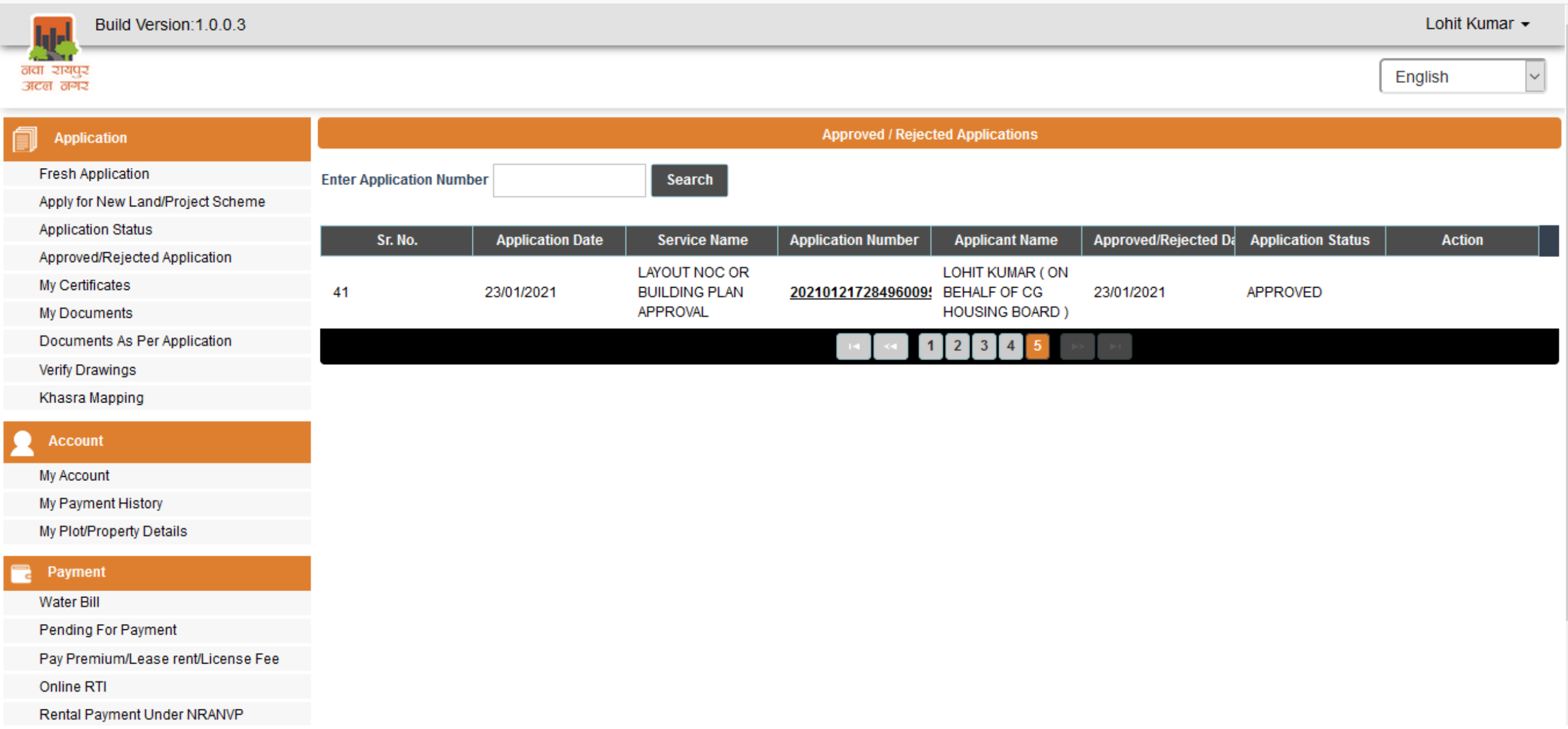
1 2

ARCHITECT REGISTRATION - 1

CERTIFICATE ISSUANCE - 11

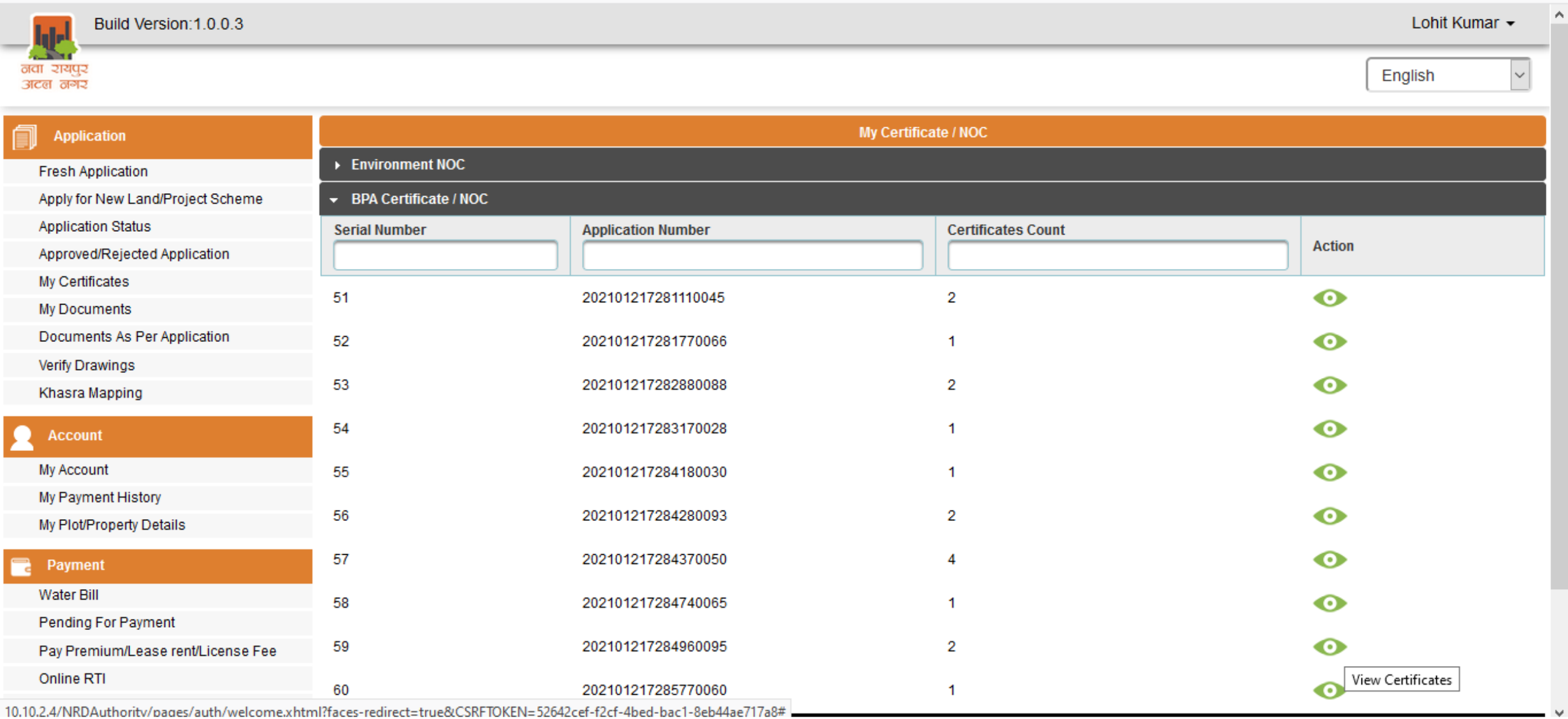
ALTERATION MODIFICATION IN BUILDING PLAN - 10

•After Approval of the Application the Application will be visible in **Approved Rejected Application**



After Dispatch of the Application the Application will be visible in My Certificate

•Click on **Green Eye** Icon to download Certificate



Thank You